



Hochschule Anhalt, MAC, Postfach 2215, 06818 Dessau

To
All new students of MAC/ Master Architectural and Cultural Heritage

Hochschule Anhalt

Anhalt University of Applied Sciences

Department Architecture, Facility Management, and Geoinformation

Prof. Dr. Rudolf Lückmann
Director of **mac**

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PROGRAM: MASTER ARCHITECTURAL AND CULTURAL HERITAGE (M.A. in Architectural and Cultural Heritage)

FINANCIAL INFORMATION/ REQUIRED PAYMENTS

Dear Students of MAC,

To enroll in the MAC master program, you will be asked for two administrative fees to be paid before the beginning of each semester. These are:

1. Administration fee to MAC
Master Architectural and Cultural Heritage **750 EUR**
2. Administration fee to Hochschule Anhalt
Semester amounts: Fee for Studentenwerk (per semester) **80 EUR**
Fee for Studentenschaft (per semester) **6 EUR**
3. For Students
Please transfer the total amount of **836,-€* [*MAC fee plus 86,-€]**

To:
Remitter: Hochschule Anhalt
Bank: Deutsche Bundesbank
IBAN: DE35 8100 0000 0081 0015 39
BIC: MARKDEF1810

Reason for Payment (purpose/ reference):

For **NEW** students: **Application No. _ Surname, First Name _ MAC**
[For example 12345, Neumann, Max, MAC]

For **OTHER** students: **Matriculation No. _ RM20201 _ name, first name**

Note: **Due to automatic processing, please make sure you have filled in the Reason for Payment left aligned and without a blank before your Application No./ Student-ID or Matriculation No.**



The payment of this fee is a prerequisite to enroll as a student at Hochschule Anhalt! **(SEE INFORMATION DOCUMENT 'ENROLLMENT AND REGISTRATION')**

1. Deadline for **New** Students

The account is open for transfer

- for the following winter semester from 15th August until 15th October and
- for the following summer semester from 15th February to 15th April.

Please bring a receipt of the transferal to show at registration!

As experience has shown, banks often charge for transfers and quite often subtract those fees from the amount you are transferring. As the school does not pay any fees for you, you need to make sure with your bank that the whole amount arrives on the university's account, only then you will be able to be registered.

Please note, that we do not accept payment with cash!

2. Re-registration

If you are a student at Anhalt University and want to continue your studies in the next semester, you will need to re-register. To do so, transfer the semester fee of 930€ by the deadline.

Deadline:

- For the following winter semester: 15th August until 15th September
- For the following summer semester: 15th February until 15th March
- If the start or end of the re-registration period is on a weekend or a holiday, then these deadlines can vary slightly.

If you do not pay the semester fee before the regular deadline, please transfer the fee together with the late fee (15€).

Complete Re-registration:

You can check whether your semester fee has been received and you are officially re-registered in the Student Portal (around one week after the fee has been received). After that, you will need to update your student ID at one of the validation stations and have the new semester date printed on it. You can print out your current certificates of enrollment on your own using the SSC Portal.

<https://service.asa.hs-anhalt.de>

For further information:

https://service.asa.hs-anhalt.de/qisserver/asa-info/formulare/allgemein/Rueckmeldung_eng_WS_2020_21.pdf

With best regards,

MAC Team