

Enrolment and Registration

Welcome again to the Master Program “MAID – International Master in Integrated Design” at

Hochschule Anhalt!

Here are some information to help you organize your studies in the beginning
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Start of the Program:

Summer Semester 20 officially starts on April 1st 2020. The Introduction to the Master program and its courses usually takes place in the first week of April. At this event all course options (studio, electives) you can choose from for that semester will be presented.

We generally advise foreign students in general to arrive in Dessau at least one to two weeks before introduction and start of classes to allow time for registration and general setup.

Visa

Those of you needing visa should start that process in your home countries as soon as possible. Experience has shown that it can take quite a long time for a student to hold such a visa in his/her hands. Therefore do apply for the visa as soon as you are in possession of the admission papers for the requested semester of entry. The letter of admission is made available for download on the schools application portal (SSC Portal) -

<https://sscportal.ssc.hs-anhalt.de>

It is important to know that you will only obtain a student's residence permit to Germany if you can provide proof of sufficient funding for the time you want this permit for. At present, foreign students must prove that they have at least 8.640 euro per year at their disposal

(about 720 euro per month).

There are two options recognized as proof: In case your parents (or others) are coming up for your expenses they need to have accreditation by the German embassy. This procedure can take a while and might mean additional fees.

Option two is mostly regarded easier: opening a German bank account with the amount of money needed for at least one semester (6 month) and ask the bank then to create a „blocked account“.

Do check in with information provided by the German embassy of your home country, and the homepage of DAAD where information is always updated! The

Master Program does

not offer scholarships. You find other options where you may be able to apply to also with the DAAD.

<http://www.study-in.de/en/>

Accommodation, Registration, etc.:

In all matters that are related to visa / accommodation / getting settled (bank account, health

insurance, etc) the office of Mrs. Yili Lu, the Campus Coordinator will support international

students of Anhalt University in Dessau.

Email: yili.lu@hs-anhalt.de

phone: (+49) 340 5197 1518

office: Hardenbergstraße 16, 06846 Dessau

(building 16, room 202)

Step by Step

International students need to go through a number of authorities. Please read the following 5 steps carefully and deal with them possibly in the given order, as this is going to make things a lot easier for you.

Step 1: Organize accommodation – for a room in one of the student residence hall you need to apply online with the housing administration. Please do so immediately, as rooms are allocated on a first-come-first-serve basis.

www.studentenwerk-halle.de → wohnen → Online WH-Bewerbung]

For additional options see: <https://www.hs-anhalt.de/en/life/dessau/housing.html>

Step 2: Open bank account - if you have the possibility to open a bank account on a German bank institution (e.g. Deutsche Bank, Dresdner Bank) from your home country, we recommend to do so. Otherwise you have also the possibility to open a bank account after your arrival in Dessau. For this you'll need a passport and a copy of it. As this takes time, we strongly advise to carry enough cash with you to survive at least 2 weeks.

Step 3: Get a health insurance - to enrol as a student in a German university you are required by law to have a health insurance that fits German laws. You can choose any insurance company that offers insurances according to these regulations. The school strongly suggests you take up a public German insurance company. It costs around 70,- and you can be sure everything is covered, as we had problems with

international insurances before. Please start contacting a health insurance of your choice before you arrive to receive a confirmation of insurance needed for the enrolment.

Also, consider taking out a liability insurance. You can find countless offers online. We seen many students facing liability charges for example after even minor bike accidents.

Step 4: register at Hochschule Anhalt / Student Service Center (SSC) – the online enrollment is handled through the SSC Portal

<https://sscportal.ssc.hs-anhalt.de>

Step 5: register at town hall Dessau / Foreign Office – In Germany, every resident is bound by law to register at their local council. With this initial registration you only need to bring

- your passport / ID
- housing contract

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The authorities will issue a registration document for you; do keep this!

At some point, depending on your visa regulations, you will also need a residence permit – do check the visa-regulations that apply for you, e.g. with German Embassy in your country!

In most cases you will obtain a travelling visa / entry visa in your home country. Within the period this is valid you need to extend it / obtain a student's residence permit (see first page).

You do this also at the Town Hall Dessau / Foreign Office. For this you will be asked to present the following documents:

- Confirmation of health insurance (see #3)
- Proof of the availability of approx. 720,- EURO living expenses /month (see first page)
- letter of admission from Hochschule Anhalt / students ID
- 1 passport photo (possibly biometric) 35x45mm
- 100 EURO
- Housing contract (see #1)

Have a safe trip, and looking forward to having you at Anhalt University Dessau!