

Anhalt University of Applied Sciences

REGULATIONS

ON THE GRANTING OF SCHOLARSHIPS IN ACCORDANCE WITH GRADUATE FUND- ING ACT OF THE STATE OF SAXONY-ANHALT

(GRADUATE REGULATIONS)

Resolution of the Senate of Anhalt University of Applied Sciences
dated 21.01.2026

On the basis of the Act on the Promotion of Junior Academic and Artistic Staff (Graduate Funding Act – GradFG) in the version promulgated on 30 July 2001, and the Ordinance on the Implementation of the Graduate Funding Act (GradFVO) for the promotion of doctoral studies, the following regulations are hereby enacted.

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§ 1 Purpose of Funding

- (1) For the promotion of junior academic and artistic staff, Anhalt University of Applied Sciences (HSA) may, in accordance with the Act (Graduate Funding Act of the State of Saxony-Anhalt – GradFG) and using the funds made available for this purpose under the budget, grant scholarships and special allowances to highly qualified junior academic and artistic researchers. There shall be no legal entitlement to funding.
- (2) The awarding of scholarships shall be carried out in accordance with the State Graduate Funding Act of 10 December 2015 (GVBl. LSA 2015, p. 613) and the Graduate Funding Ordinance (GVBl. LSA 2016, p. 52), as amended in their respective current versions.

§ 2 Funding Requirements

- (1) Funding benefits may be granted to persons who
 - a) possess confirmation of acceptance at a doctoral center and the associated academic supervision,
 - b) demonstrate special aptitude for academic work through above-average academic studies and examination results.
- (2) For the duration of the funding period, the recipient of funding must be registered at a doctoral center of Anhalt University of Applied Sciences or at an inter-university doctoral center in which Anhalt University of Applied Sciences participates, and must be enrolled as a doctoral candidate at Anhalt University of Applied Sciences. The contributions required for the project may also be completed at other domestic or international locations.
- (3) Funding shall be excluded if the applicant is engaged in gainful employment averaging six hours per week, or, where the employment is directly related to academic work, twenty hours per week.

§ 3 Allocation Procedure and Deadlines

- (1) Scholarships available for new applications shall be announced on the website of Anhalt University of Applied Sciences via the doctoral centers.
- (2) The call for applications for new applications shall announce the expected number of scholarships, the application deadline, and the duration of the scholarships. The call for applications shall contain further information, in particular concerning:
 - a. The form of application and the office to which applications are to be submitted,
 - b. The documents to be submitted by the applicant,
 - c. The amount of the scholarships and the duration of approval.
- (3) Applications must be submitted in due time to the Research, Transfer and Start-up Center of Anhalt University of Applied Sciences (FTGZ). The deadline specified in the call for applications shall be a final deadline for the submission of the complete application including annexes (§ 4). Applications shall be submitted exclusively in digital form by e-mail to leiter.ftgz@hs-anhalt.de

- (4) The Research, Transfer and Start-up Center (FTGZ) shall formally review the application for completeness and shall submit only complete applications to the Selection Committee.
- (5) The decision on the granting of the scholarship shall be taken by the Selection Committee (cf. § 10) by way of a resolution. The Selection Committee shall have a quorum if the Chair or the Deputy Chair and three additional members are present. Resolutions shall be adopted by a majority of the votes of the members present. In the event of a tie, the vote of the Chair or the Deputy Chair shall be decisive.
- (6) Following the decision of the Selection Committee, the FTGZ shall conclude a corresponding agreement with the applicant.
- (7) The standard funding period shall be three years. An extension may be granted upon application (§ 5).

§ 4 Application

- (1) The application shall be submitted in due time and in the prescribed form using **Annex 1** to these Regulations to the FTGZ (see § 3 (3)).
- (2) In accordance with Annex 1, the application must explain the applicant's previous academic or artistic achievements, any preparatory work related to the project, as well as present a substantive and time-based work plan. This work plan must comply with the requirements of the respective doctoral center.
- (3) The following documents shall be enclosed with the application:
 - a. Annex 2 for data collection containing the personal details of the applicant,
 - b. Confirmation of acceptance at a doctoral center and the associated academic supervision,
 - c. Approval of the department at which the doctoral project is to be carried out,
 - d. Approval regarding academic supervision and an expert opinion by one professor and one additional professor of Anhalt University of Applied Sciences on the existence of the subject-related funding requirements of the applicant as well as on the academic relevance of the research project,
 - e. A declaration stating that the main part of the work will be carried out at Anhalt University of Applied Sciences,
 - f. Proof of successful completion of a higher education degree (officially certified copies of the transcript and the degree certificate).

§ 5 Application of Extension

- (1) The scholarship may be extended beyond the standard funding period of three years in exceptional cases (see § 6 (2) GradFG) by up to one additional year, if this is necessary due to the subject matter and structure of the project or if a delay occurs for justified reasons (e.g. employment prohibition under the Maternity Protection Act, childcare responsibilities, disability, or chronic illness).
- (2) The completed application for extension must be received by the FTGZ no later than eight weeks before the end of the funding period.

§ 6 Type and Scope of Funding

- (1) Funding benefits shall be granted in the form of grants. They constitute allocations within the meaning of budgetary law. The granting of funding is subject to the allocation of funds by the State of Saxony-Anhalt and to the budget made available by Anhalt University of Applied Sciences.
- (2) The allocation of funding shall be carried out on the basis of §§ 3, 4, 5 and 6 of the Ordinance on the Implementation of the Graduate Funding Act (Graduate Funding Ordinance – Grad-FVO) in the version dated 4 September 2025.

§ 7 Reporting Obligations of Scholarship Holders

- (1) In accordance with § 9 GradFG, an interim report shall be submitted semi-annually to the academic supervisor. The supervisor shall prepare a statement from which it is evident whether the scholarship holder is making sufficient efforts to achieve the funding objective. Both documents shall be submitted to the FTGZ for evaluation of the progress of the project. The report shall be forwarded to the Selection Committee for information.
- (2) Failure to submit an interim report may result in the revocation of the scholarship approval.
- (3) After the end of the funding period, both the scholarship holder and the academic supervisor shall submit a detailed final report. Both reports shall be submitted to the FTGZ for assessment of the performance leading to the completion of the project. The FTGZ shall make the final report available to the Selection Committee.
- (4) At the End of the funding period, proof of the proper use of the scholarship funds shall additionally be submitted. This shall be limited to the submission of the report pursuant to § 9 (1), sentence 2, GradFG and to the declaration by the scholarship holder that
 - a. No other funding benefits (§ 2 (3), sentence 1, GradFG) or chargeable income (§ 5 (3), GradFG) of the scholarship holder or of his or her spouse or registered partner were available, and
 - b. The conditions for exclusion from funding due to other employment (§ 7 GradFG) were not met.

§ 8 Duties and Election of the Selection Committee

- (1) After reviewing the applications, the Selection Committee shall award scholarships to applicants in accordance with the degree of their aptitude for academic or artistic work and the significance of the proposed academic project. For the selection of applications for funding, the Committee shall define selection criteria. The Selection Committee shall have the right to invite applicants to present their academic topic.
- (2) Members of the Selection Committee with voting rights shall be appointed in accordance with § 2 GradFVO (2):

- a. The Vice President responsible for research, acting as the representative of the President,
 - b. Four professors from the doctoral centers of Anhalt University of Applied Sciences,
 - c. Two academic or artistic staff members or teaching staff for special duties,
 - d. The Equal Opportunities Officer.
- (3) The members of the Selection Committee shall be elected by the Senate upon proposal of the President for a term of two years or shall be appointed ex officio. If a member leaves office prematurely, a new member shall be elected for the remainder of the term of office.
- (4) In accordance with the Graduate Funding Act (GradFG), the Selection Committee shall be composed on a gender-equal basis.
- (5) The Equal Opportunities Officer shall have the right to raise an objection. The Selection Committee shall decide on the objection after renewed deliberation.

§ 9 Entry into Force and Expiry

- (1) These Regulations shall enter into force on the basis of the resolution of the Senate of Anhalt University of Applied Sciences on xx, xx days after their publication.
- (2) Publication shall take place in the Official Bulletin of Anhalt University of Applied Sciences and on the university's online portal.

Köthen,

Prof. Dr. Jörg Bagdahn
President of Anhalt University of Applied Sciences

Annexes

Annexes 1: Prescribed Application Form

Annexes 2: Data Collection Form