



The International Office of Anhalt University of Applied Sciences

- First Steps for New Students -

We are happy to help!





International Office

www.hs-anhalt.de



**HOCHSCHULE
ANHALT** University
of Applied Sciences

Wir suchen...

- ✓ Studierende die als Buddy und anderen Initiativen aktiv werden wollen oder sich am Campus für ihre Gemeinschaft engagieren wollen
- ✓ Studierende die Lust auf Austausch und internationale Erfahrungen haben

We are looking for...

- ✓ Students who want to be active in one of our initiatives or who want to help create a community at our campus
- ✓ Students who are interested in exchange and international experiences



**Studienaustausch,
Auslandspraktikum
und -semester**



FITTER4YourCareer



**Your stay at Anhalt
University**



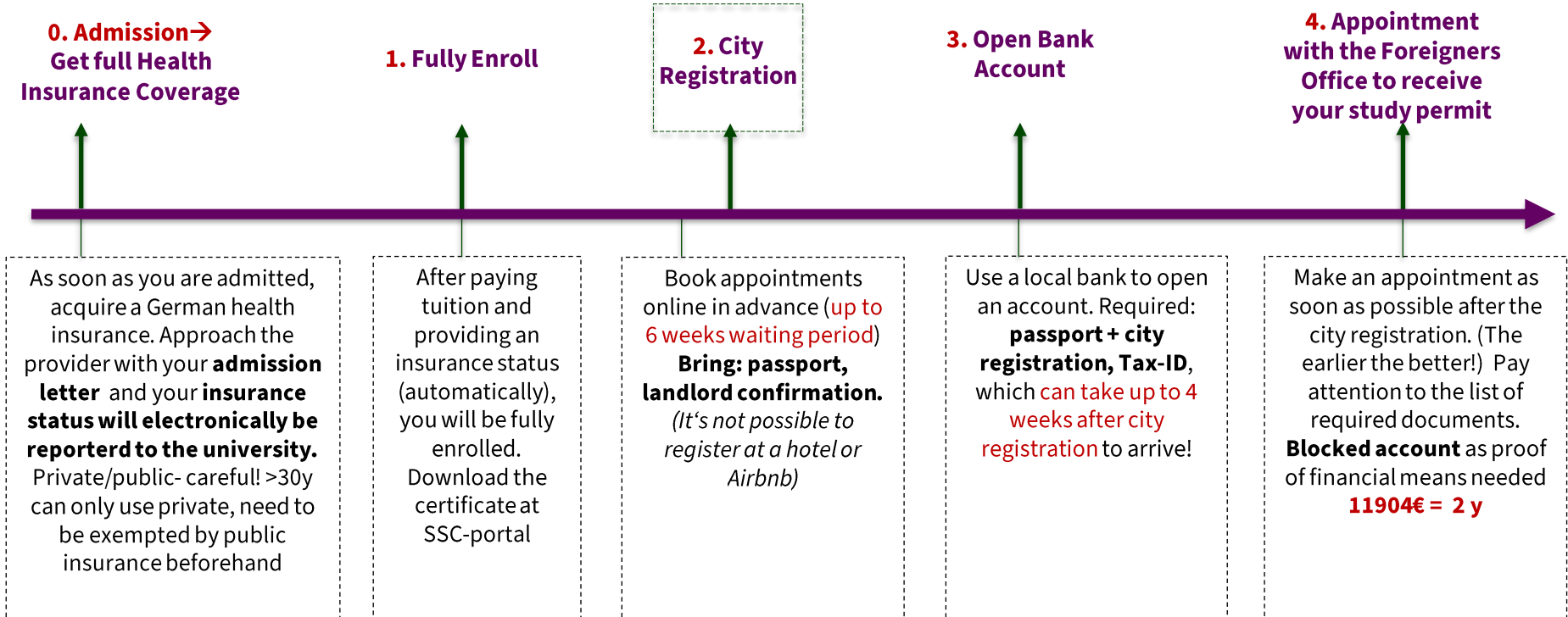
Buddy-Programm



**Lokale Erasmus
Initiative**



What to Do Now?

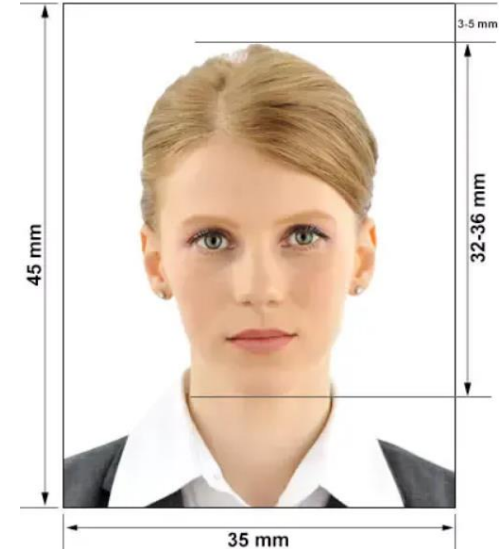




The Application for the Residence Permit- Biometric Picture

- **MOST IMPORTANTLY!:** The photo must not have been altered (e.g. through computer processing/Photoshop)
- In color only to reflect natural skin tones
- Recency: Not older than 6 months
- Background: Solid print and color
- Smile: No smiling. Mouth closed
- Eyes: Starring straight ahead and open
- Glasses: Thin framed glasses are allowed. Eyes must be visible
- Headgear: No headgear except for religious purposes
- Dimensions and size (pixels): 600 minimum
- Attire, clothing, dress code: No uniforms should be visible
- Beard: allowed

Please adhere to
the rules of
biometric
pictures when
applying for
residence
permits





For Useful Information Check out our Website!

After Arrival ---> Welcome Guide,
City Registration, Bank Account,
Residence Permit (Visa Extension)

Housing ---> List of potential
housing providers for each campus

Health Care ---> List of health care
providers (+contacts) for each
campus

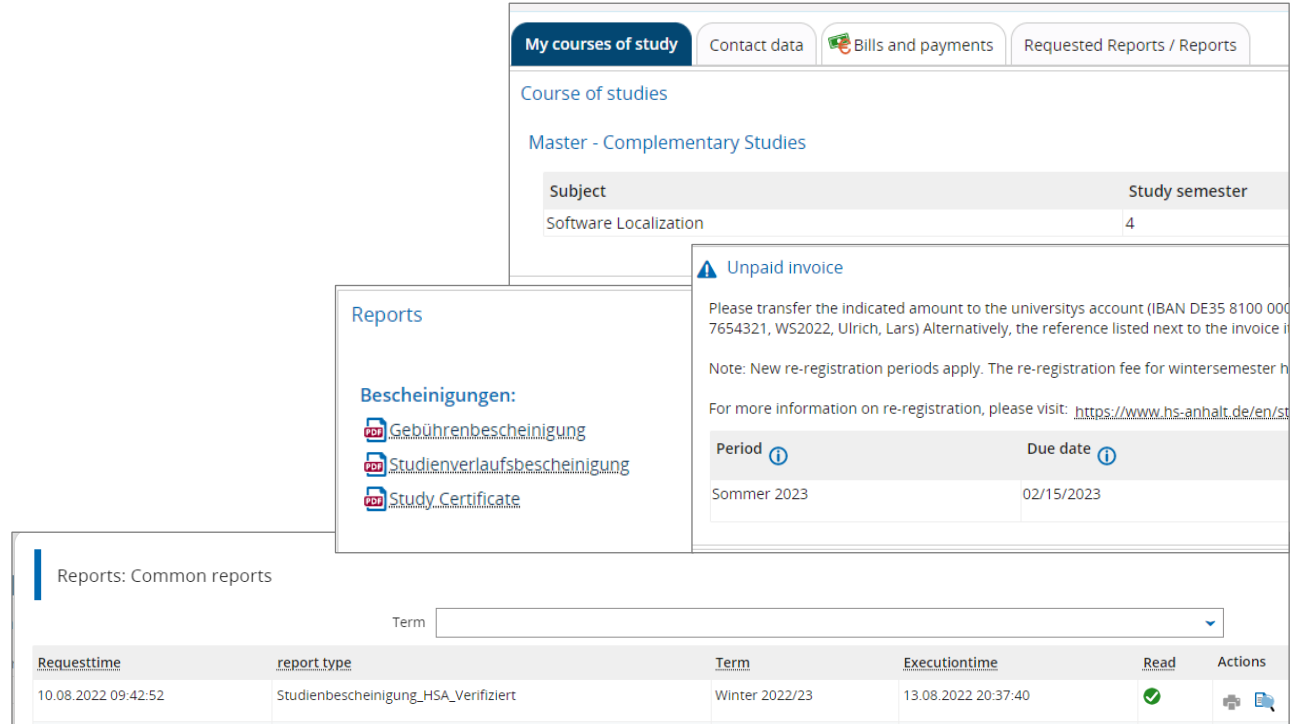
Funding & Working ---> Scholarship
Options, Internships

 HOCHSCHULE ANHALT University of Applied Sciences Study Life International University 				
Application for International Students	Student exchange and internships abroad - Erasmus+ - Consultation - Online Application - Scholarships - Partner Universities - Internships abroad - Preparations for your stay abroad! - Preparations	International Office - Download-Center International - Erasmus - Blended Intensive Programm - Buddy-Program - Intercultural venues - Language guides	International Projects - IDEA-East Hub - DigiJED-2: Digital Education with Joined Efforts - Fit4Ukraine - Paving the Way to Study - DAAD-Award - Integration of International Students: HET LSA-Program	Your stay at Anhalt University - Visa - After your Arrival - Housing - Health Care and Health Insurance - Funding and Working - Help and Counseling - Student Affairs - Vacation semester - Before leaving Germany - What is where?



SSC Applicant and Student Portal

- Study certificate in English/German
- Bills and payments of study fees
- Changing your contact details



The screenshot displays the SSC Applicant and Student Portal interface. At the top, there are navigation tabs: "My courses of study" (selected), "Contact data", "Bills and payments", and "Requested Reports / Reports". Below the "My courses of study" tab, the "Course of studies" section shows "Master - Complementary Studies". A table lists the subject "Software Localization" for "Study semester 4".

The "Reports" section is highlighted, showing a list of reports under the heading "Bescheinigungen:":

- [Gebührenbescheinigung](#)
- [Studienverlaufsbescheinigung](#)
- [Study Certificate](#)

An "Unpaid invoice" alert is visible, stating: "Please transfer the indicated amount to the universitys account (IBAN DE35 8100 000 7654321, WS2022, Ulrich, Lars) Alternatively, the reference listed next to the invoice i". It also mentions: "Note: New re-registration periods apply. The re-registration fee for wintersemester h". For more information, it provides the URL: <https://www.hs-anhalt.de/en/st>.

Below the reports, there is a table titled "Reports: Common reports" with a "Term" dropdown menu set to "Winter 2022/23". The table has columns: Requesttime, report type, Term, Executiontime, Read, and Actions.

Requesttime	report type	Term	Executiontime	Read	Actions
10.08.2022 09:42:52	Studienbescheinigung_HSA_Verifiziert	Winter 2022/23	13.08.2022 20:37:40	✓	



HIS QIS Examination Portal

- Information about reporting back for the next semester
- General forms for credit transfer, application for admittance a final thesis and more
- Exam sign-in/sign-out
- Transcript of Records

Welcome to Examination Portal

News:

Dear students
 From this semester the studentenwerk Halle do a lot of workshops. The first workshop **starts November 25, 2022**.
 More information see website of "[Studentenwerk Halle](#)".
 The re-registration period for the summer semester 2023 **starts on January, 15th 2023 and ends on February, 15th 2023**. Please of 15€.

News The application for leave of absence is now to be find in "Formulare allgemein"

[How to register for exams in HISQIS?](#)

Login, please - only with HSA login details (as required for Moodle)
 *If there are problems when logging in to Moodle

Username: OK
 Password:

Home | Login |

Formulare Plans

You are here: Home

- Formulare allgemein
- Formulare für Bernburg
- Formulare für Dessau
- Formulare für Köthen
- Information zur Rückmeldung

Exams Extract

Studiengang : Softwarelokalisierung(MA) | Fachsemester : 4 | Prüfungsordnung : 2019

PDF - missing work...

PDF - Notenspiegel alle Leistungen

PDF - Notenspiegel bestandene Leistungen (deutsch)

PDF - Notenspiegel bestandene Leistungen (englische Version)

examination number	examination text/title
900	Credit-Sammelkonto Master Softwarelokalisierung
1001	Pflichtmodule
1020	Softwareentwicklung und Internationalisierung
1021	Softwareentwicklung und Internationalisierung (H)
1030	Localization of Graphical User Interfaces

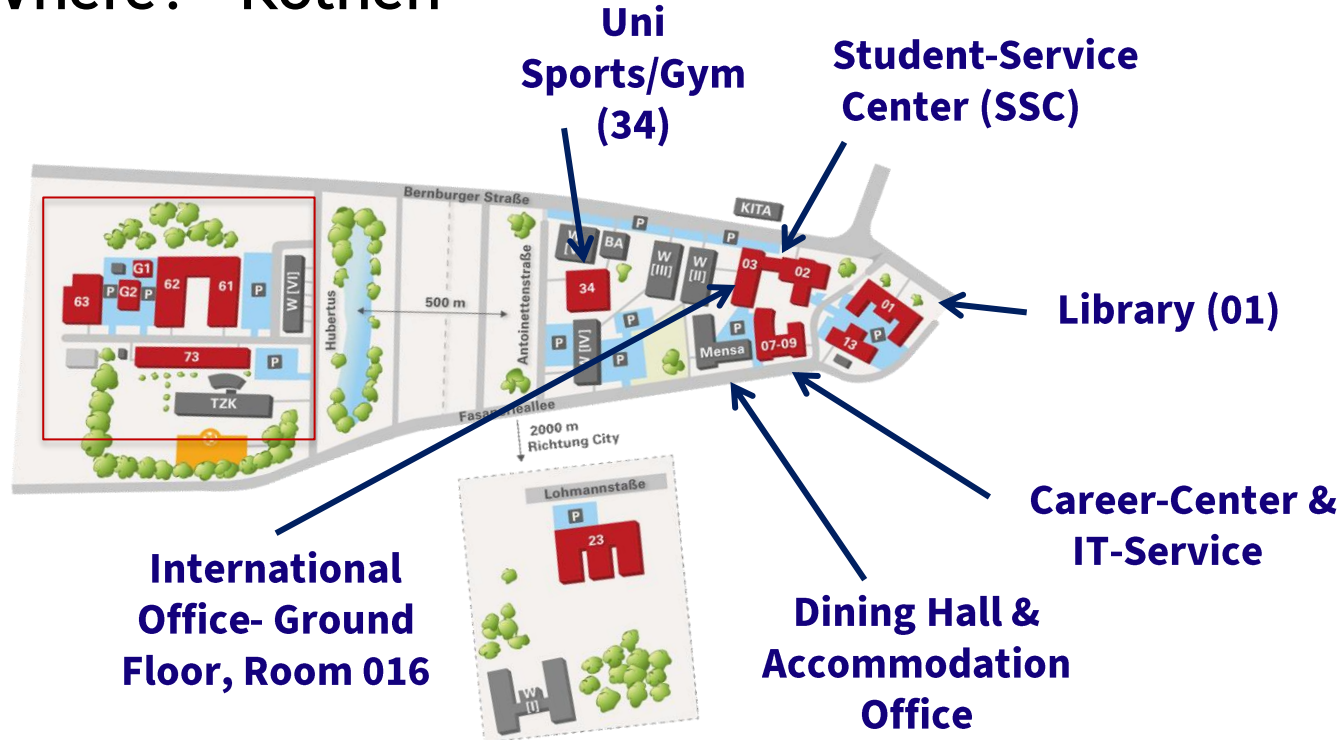
Master Software Localization (MA 2019)

Moduls

- 950 Pflichtmodule+Wahlpflichtmodule 90MSL19
 - 1001 Pflichtmodule
 - 1020 Localisation of Graphical User Interfaces [Status: BE];
 - 1021 Softwareentwicklung und Internationalisierung (H)
 - 1030 Localisation of Graphical User Interfaces [Status: BE];
 - 1040 Translation and Localization Technology, Interchange Formats [Status: BE];
 - 1050 Terminology Management [Status: BE];
 - 1060 Translation-Oriented Authoring, MT, Post-Editing, CAT [Status: BE];

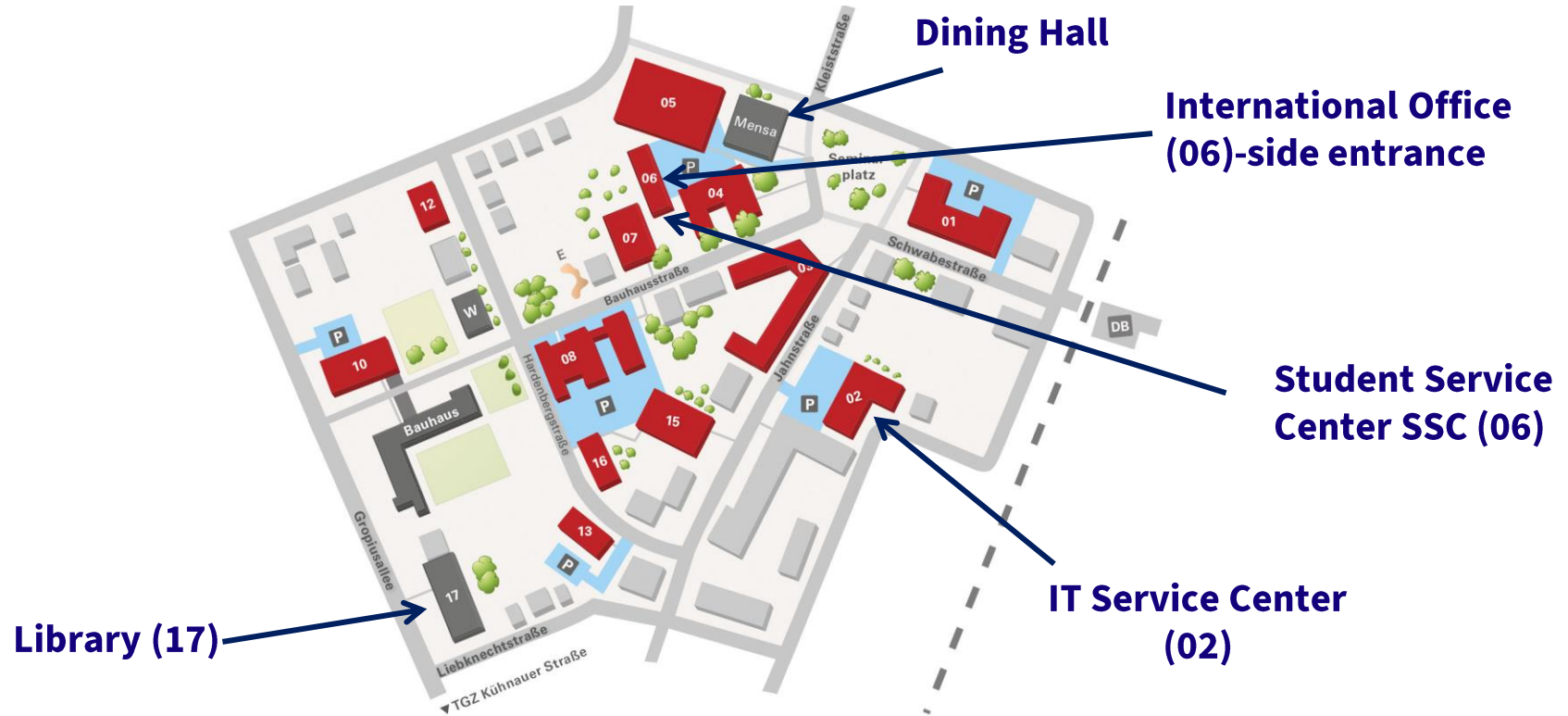


What Is Where? - Köthen



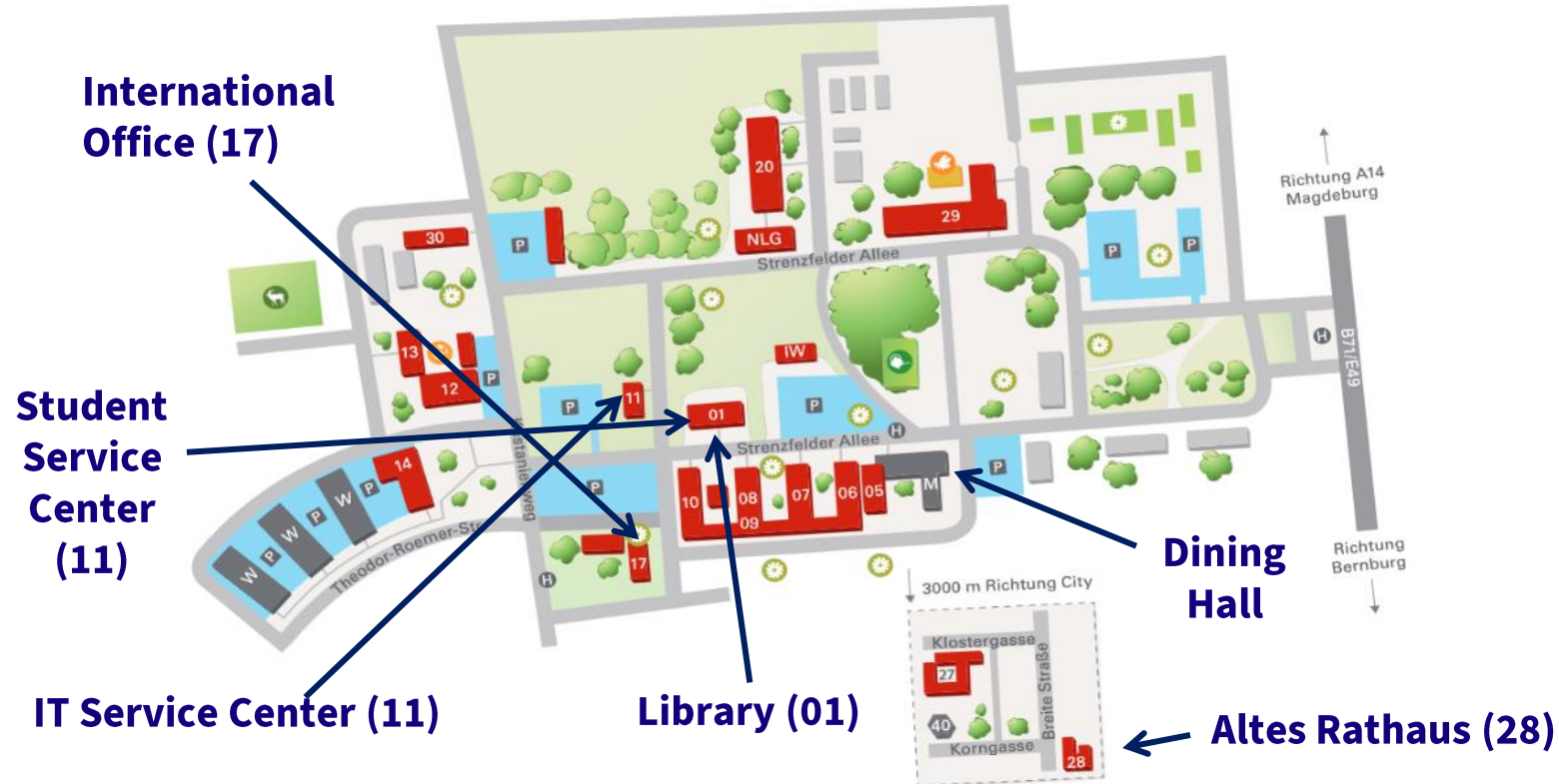


What Is Where? - Dessau





What Is Where? - Bernburg





[Your stay at Anhalt University](#)

What We Offer...

Student Mobility Services

- Studying abroad
- Internships abroad
- Funding Opportunities

Scholarships

- Stibet Degree Scholarships
- Social Commitment Scholarships
- Scholarships for International Exchange

Most importantly: Should you have any emergencies, we are here to help! Get in touch:

internationaloffice@hs-anhalt.de

erasmus@hs-anhalt.de

*For going
abroad*

For questions
regarding your
study program-
please contact your
study coordinator



Erasmus+



Emergency Numbers

Police Emergency Call 110



Medical Emergency 112



Fire Emergency 112



**Where did something
happen?**

What exactly happened?

**What type of
emergency/injury?**

**How many people are
affected?**

Wait for questions!

Wait for arrival!



[116 117](http://116117.de)

Emergency Numbers

Medical Information Service

116117

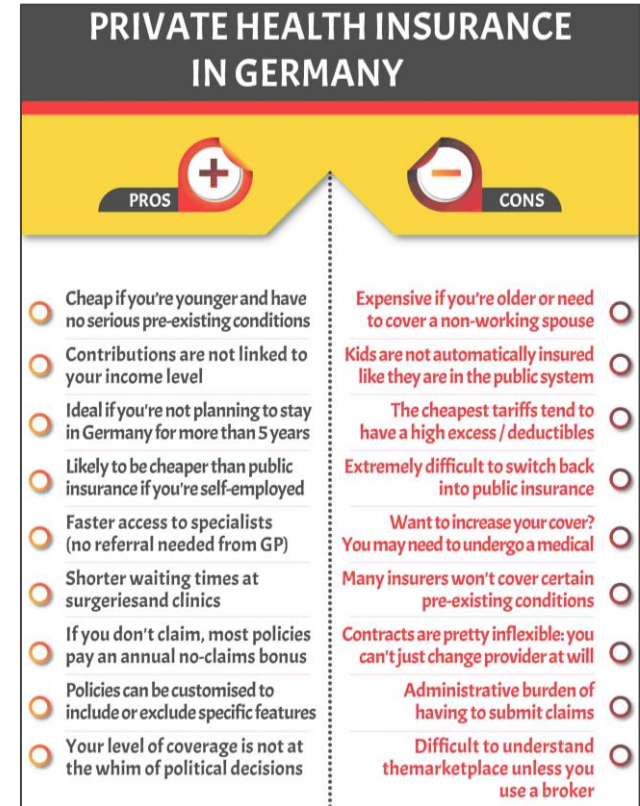
- Telephonic information service for after-hour medical services / weekend stand-by services
- **NOT** for medical emergencies
- Assists in verifying/enquiring after-hour availabilities of pharmacies and doctors





Public vs. Private Health Insurance

- For students under 30
 - Compulsory to be insured with a public health insurance in order to enroll at a German university
 - Incoming or **travel health insurance cannot be accepted** for enrolment
- For students over 30
 - Must pay all treatment costs in advance, afterwards they will reimburse the costs upon submission of an invoice
 - Need exemption from the public health insurance** regulations (apply at any public insurance, then register a private insurance)





Health Insurance and Enrolment- Electronic Reporting

There is a mutual reporting obligation regarding health insurance between health insurance companies and universities that works electronically/automatically

The health insurance reports to the university:

- Insurance status (compulsory or exempt)
- Start of insurance after change of health insurance company
- Delay in payment of health insurance contributions
- Payment of health insurance contributions in arrears



Only the public health insurances are obliged to participate in the automated system. Privately-insured students need to remind their insurance/apply to have their status electronically reported.

The university reports to the health insurance:

- Start of studies with semester start and day of enrollment
- End of studies with end of semester and day of de-registration / termination



Public vs. Private Health Insurance

*GKV= Gesetzliche Krankenversicherung = public health insurance

PKV-e.g. Mawista for students older than 30 years

- + Contract can be concluded by students over the age of 30, who do not have access to statutory health insurance
- + Contribution approx. €95 per month
- + Benefits for insured persons individually 'selectable' (freedom of contract)
- No assumption of costs for mental illness; emergency treatment due to drunkenness; abortion...
- prepayment to the doctor necessary
- Check of pre-existing conditions before conclusion of contract
- No payment for pre-existing conditions
- Cancellation/exclusion by the insurer possible

GKV* - For students younger than 30 years

- + Free choice of doctor by the insured person nationwide
- + Free family insurance
- + 90% of all people in Germany have public health insurance
- + No pre-payment to the doctor necessary
- + No check for pre-existing conditions
- + Cashback options
- + Contribution ca. €130 per month
- + Comprehensive health protection is also possible after the end of your studies in Germany
- **No first-time access for students older than 30 years**
- Access to health insurance at the start of your studies, switching from and to private insurance in the middle of your studies is not possible



Health Insurance- The Entry Process

PKV – z.B. Mawista

- The embassies determine which documents are required for entry
- **Incoming insurance:** This covers the period from entry until the start of studies and must also be provided if entry occurs after the start of studies
- **Health insurance:** This covers you during your studies. The insurance must offer at least the same benefits as statutory health insurance. Incoming insurance is not sufficient in this case

GKV- e.g. BARMER

- At the beginning of your studies, you must provide proof of health insurance, for example, with [Barmer](#). You can prepare this before you enter the country
- Statutory health insurance providers will also check whether private health insurance or your current health insurance (from your country) meets your study requirements
- They will then submit your insurance status to the respective university



Health Insurance- Practical Tips /FAQs

- The embassies determine which documents are required for entry
- Embassies often require both incoming insurance and full-fledged insurance for your studies (this can overlap in terms of time; with full-fledged insurance, you can cancel your entry insurance from the start of the full-fledged insurance)
- Entry insurance is not sufficient for your studies, as it does not offer the same range of benefits as full-fledged private or statutory health insurance.
- You always choose a type of health insurance (private or statutory) at the beginning of your studies and are then bound to it for the entire duration of your studies (switching between the two types is not possible)
- If you already have health insurance in your home country, you should always check whether this also covers you in Germany. If this is not the case, you must obtain additional insurance





Common Public Health Insurance Providers

BARMER

*Online
Application*

[English](#)



[Deutsch](#)



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German, Russian, English

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0151 7211 6498;

amit.herekar@barmer.de

German, English, Hindi



www.tk.de/en

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39108 Magdeburg

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Andreas Ihle

andreas.ihle@tk.de

040 / 46 06 51 02-410

+49 151 - 64 32 51 55

Package Deals- The Best Solution

There are several companies out there that offer **a combination of blocked account** (needed for residence permit) **and health insurance** cover in return for a service markup.

These solutions are commonly accepted and widely used.



Fintiba

<https://www.fintiba.com/>



- Instant blocking confirmation via credit card payment
- Fast money access in Germany – no city registration needed
- App-based and multi-language guidance along your journey
- Free Travel Health Insurance worth up to € 95.00



Expatrio

<https://www.expatrio.com/>



Coracle

<https://www.coracle.de/>



MAWISTA

<https://www.mawista.com/en/>

- One of the most widely used private health insurance providers for international students



Finding a Physician Close to You

- No need to go to the hospital when having a cold e.g. – hospitals are for emergencies only
- It is free as long as you don't forget your insurance card
- English speaking doctors for general medicine close to you:
<https://arztinfo.kvsa.de/ases-kvsa/ases.jsf> Last updated: 14.10.2024

A sick note is only
issued by the
general physician
- not by the
hospital



Doctor-medic R.-C. Ababii

Langenfelder Str. 23, 06366
Köthen (Anhalt)

Herr Dr. med. Klapproth

Heidestr. 10
06842 Dessau-Roßlau

Frau Krätsch

Friedensallee 11
06406 Bernburg



Currently, a lot of general practitioners in the region are operating at full capacity and therefore do not accept any new patients. It is therefore recommended to start looking for one (which might take trying to call/approach several different practices) early on, not just when your in immediate need of one.



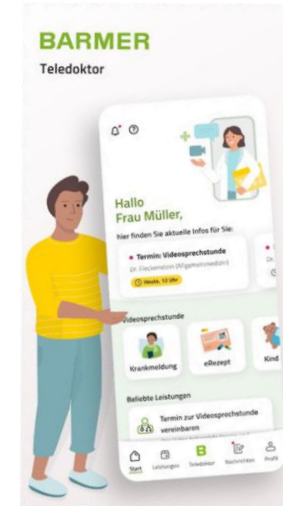
General Practitioner vs. Specialist Doctor

- Most people have a fixed/**regular general physician** they go to
- You will most likely have to **inquire with several doctors** to become a patient (lots of practices have a ban on new patient as they are so overwhelmed) – Look up „**Hausarzt/Allgemeinmediziner**“ in your area
- In Germany you cannot go to a specialist doctor right away (except for gynecologist, urologist, dentist)
- Your general practitioner needs to refer you to a specialist (e.g. radiologist, ENT, oncologist, orthopedist etc.)
- Both are covered by your health insurance, but for highly demanded specialists waiting times for an appointment can be long



Another Option: The TeleDoctor

- Most major public insurances offer a digital doctor (through their app e.g. **Barmer offers the „TeleDoctor“**)
 - Receive a sick note directly during your digital doctor's consultation
- **Digital skin check**
 - Upload photos of the affected skin areas or mole and receive a dermatologist's assessment within 48 hours
- **Dermatologic video consultation**
 - If you have acute symptoms, receive a professional assessment via video
- **Make an appointment**
 - Easy appointments via app with various local doctors

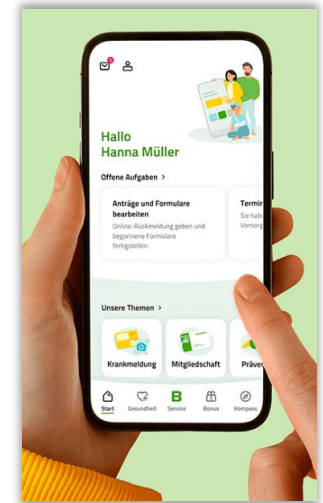


Note: You have to be a member of that insurance you are trying to use of the online services of e.g. **Barmer member for the TeleDoctor**

Health Insurance Apps: e.g. the Barmer App

To offer services more quickly and conveniently a lot of health insurance provider offer a digital access via an app

- Online mailbox: Your communication with BARMER, clearly and securely in one place
- Retrieve certificates: documents for the University, the BAföG office or for your employer just download
- Apply for benefits: Application for reimbursement of costs for treatment abroad or apply for maternity benefit
- Health manager: preventative care appointments and vaccinations for yourself and the whole family and the current amount of the dental bonus in the digital dental bonus booklet see
- **Money-back rates** Apart from your preventive and early detection examinations, do you rarely go to your doctor? Then with our S tariff you will get up to €600 back over the entire term of 3 years
- **The Barmer bonus program** Earn at least 10 euros and a maximum of 150 euros per year with activities. Submit an activity - a photo is enough. Choose your health-promoting activity, photograph the proof and upload the image. Redeem your points for a cash reward at any time





Personal Liability Insurance in Germany - **Haftpflichtversicherung**

- Most commonly-held type of private insurance in Germany - **not mandatory but highly recommended**
- Covers situations in which the insured person caused personal damage, object damage or wealth damage to a third party
 - Accidentally hit a pedestrian while out on your bike?
 - Your apartment burns down due to a short-circuit and the building is damaged by the fire and the extinguishing water?
 - Lose control of your suitcase in front of a moving bus and cause an accident that injures several people, damages the bus ?



Haftpflichtversicherung

**Only ~ 5-10€
per month**

---> *Quickly rack up costs totaling hundreds of thousands of euros*



The City Registration (Einwohnermeldeamt)

Köthen



Wallstraße 7-5,
06366 Köthen (Anhalt)

**! Bring passport +
Landlord Certificate according to § 19 of
the Federal Registration Act (BMG)!**

Download blank form here:

[Wohnungsgeberbestätigung Formular](#)

After approx. 2 weeks (but up to 4) you'll receive
your TAX-ID via physical mail→ required for
opening a bank account **[Make sure your
postbox is properly labelled]**

Day	Opening Hours
Monday	09:00-12:00
Tuesday	09:00-12:00; 14:00-18:00
Wednesday	9:00-12:00
Thursday	09:00-12:00; 14:00-17:00
Friday	9:00-12:00

You need to book an appointment via:

<https://www.koethen-anhalt.de/de/online-terminvergabe.html>



The Foreigners Office (Ausländerbehörde)

Köthen



Landkreis Anhalt-Bitterfeld
Am Flugplatz 1
06366 Köthen

Day	Opening Hours
Monday	Closed
Tuesday	09:00-12:00; 14:00-18:00
Wednesday	Closed
Thursday	09:00-12:00; 14:00-17:00
Friday	09:00-12:00

You can book an appointment via:

Email- auslaenderamt@anhalt-bitterfeld.de



The City Registration (Einwohnermeldeamt)

Dessau



Zerbster Str. 4
06844 Dessau-Rosslau

**! Bring passport +
Landlord Certificate according to § 19 of
the Federal Registration Act (BMG) !**

Download blank form here:

[Wohnungsgeberbestätigung Formular](#)

After approx. 2 weeks (but up to 4) you'll receive
your TAX-ID via physical mail→ required for
opening a bank account **[Make sure your
postbox is properly labelled]**

Day	Opening Hours
Monday	08:00-12:00; 13:30-16:00
Tuesday	08:00-12:00; 13:30-18:00
Wednesday	08:00-12:00
Thursday	08:00-12:00; 13:30-18:00
Friday + every 1 st Saturday of the month	08:00-12:00

You can book an appointment via:

<https://terminvereinbarung.dessau-rosslau.de/tvweb/>



[After your Arrival](#)

The Foreigners Office (Ausländerbehörde)

Dessau



Stadt Dessau
Zerbster Str. 4
06844 Dessau-Rosslau
abh@dessau-rosslau.de

Day	Opening Hours
Monday	08:00-12:00 & 13:30-16:00
Tuesday	08:00-12:00 & 13:30-18:00
Wednesday	08:00-12:00
Thursday	08:00-12:00 & 13:30-18:00
Friday + every 1 st Saturday of the month	08:00-12:00

You can book an appointment via:

<https://terminvereinbarung.dessau-rosslau.de/tvweb/>



The City Registration (Einwohnermeldeamt)

Bernburg



Einwohnermeldeamt
Schlossstraße 11
06406 Bernburg (Saale)

! Bring passport +

Landlord Certificate according to § 19 of
the Federal Registration Act (BMG)!

Download blank form here:

[Wohnungsgeberbestätigung Formular](#)

After approx. 2 weeks (but up to 4) you'll receive
your TAX-ID via physical mail→ required for
opening a bank account **[Make sure your
postbox is properly labelled]**

Day	Opening Hours
Monday	closed
Tuesday	09:00-12:00; 14:00-18:00
Wednesday	09:00-12:00
Thursday	09:00-12:00; 14:00-16:00
Friday + every 1 st Saturday of the month	09:00-12:00

You can book an appointment via:

No appointment needed! Just show up, take a number and wait.



The Foreigners Office (Ausländerbehörde)

Bernburg



Salzlandkreis
Friedensallee 25
06406 Bernburg

Day	Opening Hours
Monday	Closed
Tuesday	09:00-12:00; 14:00-18:00
Wednesday	Closed
Thursday	09:00-12:00; 14:00-16:00
Friday	09:00-12:00

You can book an appointment via:

Email-*according to
your last name*

Last Name	Case Officer	Contact Details
A-Al	Fr. Dauch	Tel.: +49 3471 684-1344 Email: sdauch@kreis-slk.de
Am-C	Fr. Ginsel	Tel.: +49 3471 684-1346 Email: aginsel@kreis-slk.de
D-Hal	Fr. Gerhard	Tel.: +49 3471 684-1345 Email: eigerhard@kreis-slk.de
Ham-Kod	Fr. Mänz	Tel.: +49 3471 684-1376 Email: smaenz@kreis-slk.de
Koe-Moh	Fr. Weinert	Tel.: +49 3471 684-1378 Email: vweinert@kreis-slk.de
Mol-Raq	Fr. Teuchler	Tel.: +49 3471 684-1311 Email: nteuchler@kreis-slk.de
Rar-Te	Fr. Musche	Tel.: +49 3471 684-1350 Email: pmusche@kreis-slk.de
Th-Z	Herr Rauchstädt	Tel.: +49 3471 684-1347 Email: hrauchstaedt@kreis-slk.de

Questions?

Dos & Don'ts

Information and Guidelines for International Students at Anhalt University

Don't Ignore- TV License Fee (Rundfunkbeitrag)

- 18,36€ per month and household/flat
- ! Mandatory !** to pay for everyone living in Germany
- In a shared flat, the amount can be divided independently among the residents
- The city can utilize bailiffs as debt collectors, this process can also lead to additional fines and an entry as an **enforceable title**

The image shows a screenshot of the Rundfunkbeitrag (TV License Fee) form and service information. The form is titled "Änderungen ganz bequem" and "www.rundfunkbeitrag.de". It includes fields for "SEPA-Überweisung Zeile", "Rundfunk ARD, ZDF, DRadio", "DE24820500003012345678", "HELADEF820", "RF26X1125", and "105,00". The form also includes a "Zahlungsbetrag" field and a "Zahlungstermin" field. The form is dated 04.11.2016 and has a "Beitragsnummer 112 56".

ARD ZDF Deutschlandradio

BEITRAGSSERVICE

Sie erreichen uns unter
Telefon 01806 999 555 20
Telefax 01806 999 555 01
(20 Cent/Anruf aus dem d. Festnetz,
40 Cent/Anruf aus dem d. Mobilfunknetz)

Servicezeiten
Montag - Freitag 7 - 19 Uhr

Postanschrift
ARD ZDF Deutschlandradio
Beitragsservice, 50656 Köln

Web www.rundfunkbeitrag.de

Datum 04.11.2016

Beitragsnummer 112 56



*Don't leave Germany with
any outstanding debt, as
this may cause a visa
denial or problems at the
border should you ever
return in the future*

Don't Forget to Pay your Health Insurance

You need to pay or else:

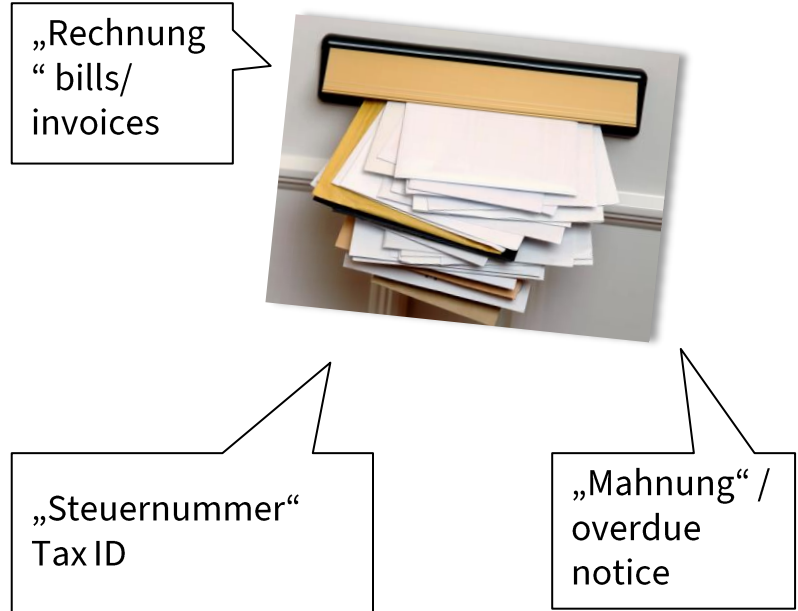
- Insurance coverage ends
- De-enrollment
- **Loss of visa status as a student**



*If you switch **insurance companies** or **employers**, make sure your health insurance is correctly deducted. Otherwise you might be without coverage leading to de-enrollment eventually.*

Don't Ignore your Mail!

- **Make sure you put your name on your letterbox**
- Open all letters even though they are in German
- Identify important information (if in doubt, use Google Camera Translator)
- Tax ID, insurance card, etc.



Don't Change your Study Program at the End of Your Studies

- Only possible in the first 18 months
- Unnecessary prolongation of duration of study leads to problems with
 - the Foreigners' Office and residence permit
 - Study regulations



You are allowed to **exceed the average study duration by max. 3 semesters** before the Foreigner's Office can intervene

Don't Hit and Run

What you are obliged to do :

- Call the police or ambulance
- Don't leave, wait for them
- Help other people involved in the accident
- Liability insurance
- Legal support from student services



Don't Sign Any Subscriptions (ABO)/ Be Aware of Scams

- “Trial Subscription” trap- At first it is free, then you need to pay (newspaper, fitness subscription, tv service)
- Mail, SMS, Call, one click on the internet
- Cancellation is often very complicated
- Be aware of scams, esp. in relation to **dubious job offers**



General rule of thumb:

“If something sounds too good to be true, it probably isn't true!”

Be Aware of Scams- **Don't Accept Dubious** Job Offers / Extortion

- **Be sceptical** about job offers/ easy opportunities to earn money- Scammers specifically target int. students (pressure to earn money for blocked account)
- **Research the company** via several different sources! Check the website/Imprint/Office building on Google (Streetview)
- **Insist on a written contract** (make sure you understand it, ask a native speaker to review the contract)
- **NEVER** use your private Email or bank account for company matters

General rule of thumb:
“Money can't be earned effortlessly on the Internet!”



You didn't apply; they contacted you

If this happens to you, make sure you ask for more details and do your own research on the company. If they refuse to give you any information, take it as a sign.

Unprofessional emails

An email from a company using free mail services, randomised or personal email should raise a red flag e.g. @yahoo.com/@gmail.com or jane134ds@igb.net

Asking for money

A genuine recruiter or employer will not ask you for money. If any job offer requires you to pay a fee in advance, it is probably a scam.

Asking for confidential information

Never give out your personal information, especially the details of your credit card or bank accounts.

Be Aware of Scams- **Don't Accept Dubious** Job Offers / Extortion

Examples/Actual Former Incidents

- Receive **parcels, repackage** them, send them off to a different address
- Buying and selling **crypto-currencies via your private bank account** on behalf of a company
- **“Calls” from the police** accusing you or a family member of a crime, pressuring to pay bail/administrative fee
- Job **offers from abroad companies** (e.g. in the UK) to work on a **freelance-basis** e.g. as project engineer in Germany (Firstly: freelance work is not allowed with a student visa, secondly: these companies want to circumvent the social security and taxation laws by luring you into **“pseudo-self-employment”** = tax evasion is a crime!)



The Role of the Police- What to do in an Emergency?

The local police station:

Polizeirevier Anhalt-Bitterfeld, Friedrich-Ebert-
Straße 39, 06366 Köthen (Anhalt)

- Telefon: 03496/426-0
- E-Mail: prev-abi@polizei.sachsen-anhalt.de
- <https://polizei.sachsen-anhalt.de/das-sind-wir/polizei-interaktiv/e-revier/anzeige-erstatten>

Die Polizei „dein Freund und Helfer“



**POLIZEI
SACHSEN-ANHALT**



The Role of the Police- What to do in an Emergency?

- The police is available 24/7 via the emergency line (English is possible)

What matters is:

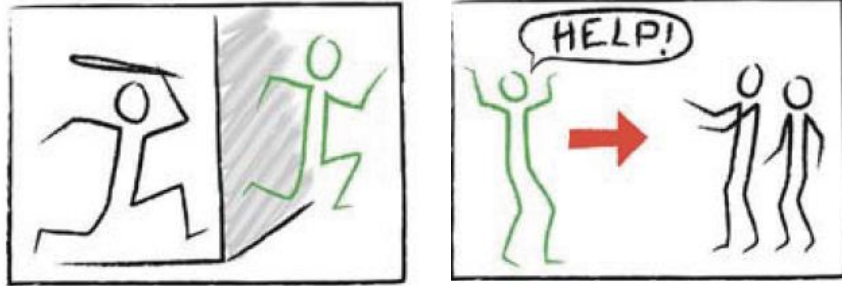
- Do not put yourself in danger
- Call the police at 110
- Ask others for help
- Memorize characteristics of the perpetrator
- Take care of the victim
- Testify as a witness



Pay attention to the 7 key questions:

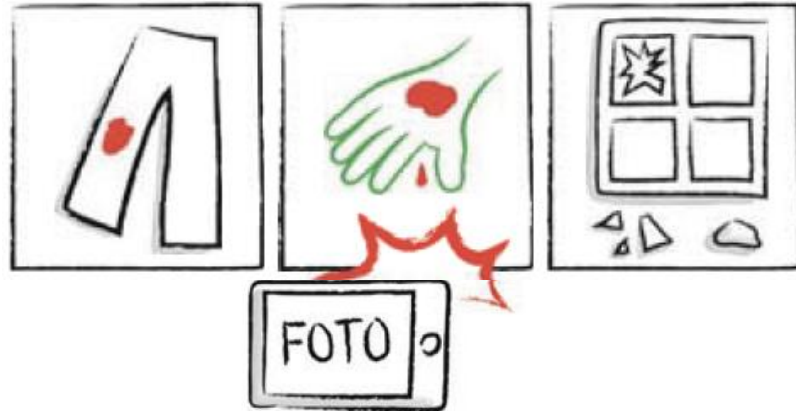
- Who? (Perpetrator) ·
- What? (Crime?) ·
- When? (Time of the crime?) ·
- Where? (Crime scene)
- How? (Course of events)
- With what? (Crime tool) ·
- Why? (Motive)

What to do after a racist attack



At the scene

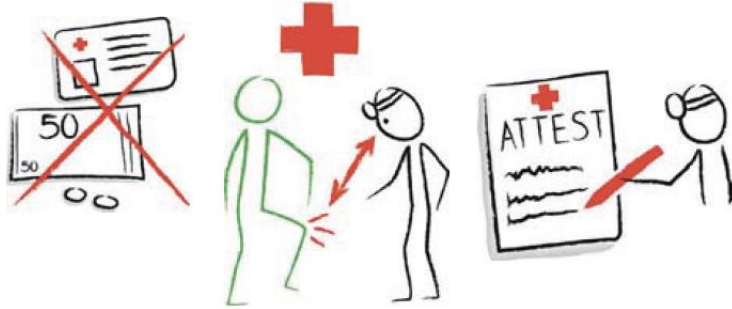
1. Keep calm!
2. Get yourself to safety!
3. Ask others for help!
4. Speak to witnesses!



Document injuries and damage

1. Take photos of injuries!
2. Take photos of objects such as stones, shards, bottles, stickers and clothes!
3. DO NOT remove or clear away objects!

What to do after a racist attack



Visit a doctor

1. Emergency treatment without insurance card!
2. Show all injuries!
3. Ask the doctor for a certificate.
4. The doctor should note all injuries on the certificate



Family and friends

1. Ask other people for help
2. Do not stay alone
3. Tell them what has happened to you

What to do after a racist attack



Write a memory log

1. Where did it happen? When did it happen?
2. What exactly happened? What happened afterwards?
3. What did the attacker look like? How many of them?
4. Which injuries and damages were suffered?
5. Who saw that? Who was a witness?

Rights for Everyone?– Do not be afraid to exercise them!

Every person living in Germany has:

- Fundamental rights (including human dignity, right to freedom, life, and physical integrity, freedom of religion, freedom of expression...
 - Right to self-defense /emergency assistance
 - Right to arrest
- It's important to report incidents, even if you consider them irrelevant (e.g. a racist statement in every-day life,) so it will be added to the official case statistics



No need to fear any repercussions for your residence permit when reporting a crime/interacting with the police !



Do- Re-Registration

Re-register for the next semester by transferring the semester contribution of currently EUR 96.00 as well tuition fee depending on your program.

Please note: Dessau and Köthen Campus (not BBG) also include the semester ticket, bringing the administrative fee to 304,80 € for those two campuses, while BBG remains at 96€.

for the following winter semester – re-register between 15th July – 15th August

for the following summer semester – re-register between 15th January – 15th February

Otherwise you will be de-enrolled -> lose your visa status

Payee:	Hochschule Anhalt
Bank:	Deutsche Bundesbank
IBAN:	DE35 8100 0000 0081 0015 39
BIC:	MARKDEF1810
Reference:	Matriculation No._RM20231_Name, First Name

Explanation: “RM” followed by academic year followed by “1” for summer or “2” for winter semester

Do- Keep Important Documents

Important Documents:

- Copy of Passport
- Copy of Residence permit
- Copy of Student card/ immatriculation
- Tax ID
- Social security number
- Letters and documents from
 - Health insurance
 - Foreigners' registration office
 - Bank

Never hand out
original
documents
(only if
required)!
**Provide
copies!**



Do- Pay Attention to Your Lease Contract

- Cancellation period: 3 months
- Handover protocol to determine any deficiencies
- Keep your bank account to get back the security deposit
- Cash back option for your security deposit at student dorms provided by student services (Studentenwerk) only if you make an appointment in advance





Do- Socialize

- Participate in study and student groups
- Take part in uni sports
- Meet other people @International Student Club
@Student Lounge



Cultural Activities with & for Students



Projektraum COI
Bernburg

Hotel Wien

Campus

@projektraum_coi
@wurzel_werk.hsanhalt

City

@hotelwien



Mensakeller
Köthen
Studentenlounge

Campus

@degis_koethen
@studentenlounge_koethen

Studentenclub

@studentenclub_koethen
@vtclubkoethen
@mensakellerkoethen

All locations

@hsanhalt
@stura.hs.anhalt
@studipartyshsanhalt



VorOrt Haus
Dessau-Roßlau

Cloud
Werkstattcafé

AG Kultur

Mitte

Kiez

@deinkiez
@kiez_kino_dessau

Campus

@dessau_summerschool
@cloud_dessau
@agkultur

City

@cityjam.dessau
@weissraum_dessau
@mitte.dessau
@werkstattcafe_dessau

VorOrt Haus

@vorort_dessau
@durckbardessau
@tonstudio_dessau
@Holzgarage
@siebstatt_dessau



University Sport

1. Register on the booking page with your **university email address**
2. Select sports card
 - Flex-Card 20€ per semester for courses
 - Gym-Card 35€ per semester for the Gym
 - Payment via PayPal, credit card, iDeal, ApplePay, GooglePay
3. Book courses or timeslot for the GYM
4. <https://www.hs-anhalt.de/en/university/institutions/university-sports.html>

