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Anhalt University of Applied Sciences

EXAMINATION AND STUDY REGULATIONS

for obtaining the academic
degree

MASTER OF ARTS

in the degree
programme

LANDSCAPE ARCHITECTURE (MLA)

of 3 May 2016

The following Examination and Study Regulations have been approved pursuant to §§ 67 clause 3, No. 8 and 77 clause 2, No. 1 as well as § 13 clause 1 of the Saxony-Anhalt Higher Education Act (*Hochschulgesetz des Landes Sachsen-Anhalt*) as last revised on 14 December 2010 (GVBl.LSA No. 28 / 2010 p. 600).¹

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¹ In the interest of readability, the representation of both male and female forms in characterizing persons, offices, and roles has not been

applied in this document. The masculine form shall apply to the feminine accordingly.

I. General

§ 1

Admission requirements and starting the programme of studies

(1) The qualification for admission to the degree programme must be evidenced in accordance with the Saxony-Anhalt Higher Education Act (*Hochschulgesetz des Landes Sachsen-Anhalt*). Admission requirement is a qualified national or international Bachelor university degree (or a degree considered equivalent) in landscape architecture with a standard period of study of at least three years.

(2) Applicants with a university degree according to clause 1 in architecture, urban and spatial planning as well as in related degree programmes may be admitted. Applicants with a first degree in these fields must complete up to five online-based adaptation modules before the start of the regular studies in accordance with these regulations (see appendices 4 and 5). The respective modules are selected in a case-by-case system on the basis of individual qualifications and the result of the selection procedure. This selection then makes up an individual curriculum. Admission to the Master's degree programme is granted on the condition that these modules are successfully completed before commencing the regular study programme. Alternatively, relevant practical work activities following the completion of the first degree may be recognized. Further details are specified in Appendix 6.

(3) Admission is based on an aptitude test held in which the final grade achieved in the first degree programme and the quality of the design work to be submitted are considered. For this purpose, a design portfolio has to be submitted. This design portfolio shall include five design pieces by the candidate. At least two of these design pieces have to originate from the candidate's practical work activities with a typical length of one year. For the rest, 'Anhalt University's Statutes for conduction University Entrance Examinations for Master degree programmes with particular Qualification Requirements' (*Satzung zur Durchführung des Feststellungsverfahrens für Masterstudiengänge mit besonderen Eignungsvoraussetzungen der Hochschule Anhalt*), in their current version, is applied.

(4) The applicant has to prove proficiency in spoken and written English as an admission requirement. Such proficiency has to be proven if the applicant cannot evidence graduation from an English-medium college or university. TOEFL, IELTS and equivalent English language certificates are accepted for proving language proficiency. Proficiency in English can alternatively be evidenced by adequate language certificates in conjunction with an entrance examination held by Anhalt University of Applied Sciences.

(5) New legislation concerning admission requirements issued after the date of effectiveness of these examination and study regulations becomes part of these regulations as soon as it enters into force.

(6) For this postgraduate degree programme, practical work activities in line with the degree programme objectives and of generally one year length are required.

(7) The programme starts on the first day of the winter semester.

§ 2

Structure and objectives of the studies, purpose of examinations

(1) The programme is made up of modules. A module is a content-related unit culminating in an examination

or another verifiable academic achievement. The individual modules are listed in Appendix 1 of these regulations.

(2) Credits are awarded for successful completion of a module, the internship and the Master's thesis. The number of credits depends on the average amount of work required for the respective module. A credit point equals a credit according to the European Credit Transfer System (ECTS). A credit is based on about 30 full working hours. The work includes participation in courses (class contact), course preparation, reworking periods, preparation for examinations, course and examination achievements including internships and self-study periods. Each module has an assigned value of at least five credits and lasts one semester or one academic year. Per semester, approximately 30 credits have to be achieved.

(3) The objective of this programme is the global competitiveness of graduates. After they have completed their studies, graduates should be able to deal with new developments in international landscape architecture in a professional and team-oriented manner. This programme is supposed to further develop the students' ability to work scientifically, transfer scientific findings into practice, determine and solve problems as well as improve communication skills. The main emphasis of the programme is the development of a sustainable landscape architecture within a rich cultural landscape, placing special importance on imparting extensive design knowledge and skills. During the course of study and based on the first university degree, landscape architecture is studied in detail and proficiency in fundamental areas of application is communicated. This enables graduates to work in all occupational fields of landscape architecture. The main focus of this programme lies on design as the central aspect of architectural work combined with the professional competence of the graduates. In the course of their education, students are permanently trained in the application and use of modern media. This programme of studies adheres to scientific standards and is application-oriented. The degree qualifies the degree holder to take on demanding management tasks in landscape architecture, as well as for scientific work.

(4) The Master's thesis and colloquium form the completion of the programme of studies in the postgraduate degree programme in landscape architecture. Thesis and colloquium are meant to establish whether the candidate has grasped the theoretical and practical contexts and is able to apply scientific methods and findings. At the same time it should be demonstrated that the candidate is in a position to present convincing scientific evidence in the dispute using clear language.

(5) The Master's examination consists of module examinations (see Appendix 4), the Master's thesis and colloquium, as well as other achievements according to § 25. Ungraded assessments (*Leistungsnachweise*) or proofs of attendance according to Appendix 4 may be required as prerequisites of a module examination. In an ungraded assessment, the student gives proof of knowledge and skills attained. These are assessed in a way particular to the subject and are specified by the examiner in view of the course type and number of students to be assessed. These specifications are announced normally no later than four weeks after the start of the semester. Each module is to be completed by a maximum of one examination, which is recorded in the degree certificate. The purpose of examinations is to determine whether the candidate commands the fundamental concepts of the module's content and methods and whether the candidate is capable of independently applying the knowledge, skills and competences gained. The grading is carried out according to § 17.

(6) The curriculum and examination schedule (see Appendix 4) lists modules to be completed without examination. For completing these modules, proofs of attendance and/or ungraded assessments (*Leistungsnachweise*) are

required. Examinations in such modules are assessed as "passed" or "failed". Consequently, these modules are not taken into account for calculating the final grade of the Master's examination according to § 26.

(7) The language of instruction in courses and examinations is English.

§ 3 Master's degree

After having passed the Master's examination, the student is awarded the Master's degree by the Department of Agriculture, Ecotrophology and Landscape Development.

Master of Arts (M.A.)

Anhalt University of Applied Sciences issues a certificate stating the date when the last examination result was achieved. For the rest, § 19 applies.

§ 4 Standard period of study and outline of the study

(1) The standard period of study, during which the programme can be completed, is four semesters including the Master examination.

(2) Both the course sequence and the module structures have been designed in such a way as to enable the student to typically complete the Master's examination in the 4th semester. Examinations may also be taken ahead of curriculum.

(3) From the compulsory and elective modules, including Master's thesis and Master colloquium, at least 120 credits are to be evidenced.

(4) A 20-week internship, which is part of the programme, has to be completed.

§ 5 Board of Examiners

(1) A Board of Examiners is appointed to organise examinations and to exercise and observe the duties assigned by these Examination Regulations. The Department Council appoints the chairperson and the members of the Board of Examiners as well as their permanent deputies. The Board of Examiners consists of six members: four members out of the group of professors, one member of staff according to § 33, clause 1 No. 2 to 3 of the Saxony Anhalt Higher Education Act (*Hochschulgesetz des Landes Sachsen-Anhalt*), and one student. The chairperson and the deputy chairperson belong to the group of professors. In the assessment and recognition of study and examination results, the student member has an advisory function only.

(2) On a regular basis, the Board of Examiners informs the Department Council about the development of examinations and periods of study. It also provides suggestions for reforming these examination and study regulations; giving special consideration to the adherence to standard periods of study and examinations periods. It deals with objection proceedings.

(3) The Board of Examiners takes its decisions based on the majority of valid votes given. Abstentions are considered as votes not cast. In the event of a tie, the chairperson has the casting vote. The Board of Examiners has a quorum when the majority of its members – among them the chairperson or the deputy chairperson and at least one other professor – is present. In particularly urgent cases, decisions can be taken in writing.

(4) The Board of Examiners' term of office is four years and one year for the student member.

(5) The meetings of the Board of Examiners are not open to the public.

(6) The Board of Examiners lays down its internal rules of procedure. Minutes are taken during the meetings of the Board of Examiners, in which the main matters of discussions and decisions taken by the Board of Examiners are recorded.

(7) The Board of Examiners may delegate powers to the chairperson and the deputy chairperson. This does not extend to decisions concerning objections and the activity report to the Department Council. The chairperson prepares and executes decisions taken by the Board of Examiners. On a regular basis, the chairperson informs the Board of Examiners about his or her activities.

(8) The members of the Board of Examiners are entitled to monitor examinations.

(9) The members of the Board of Examiners and their permanent representatives are subject to professional secrecy. Unless they are public service employees, they shall be committed to professional secrecy by the chairperson.

§ 6 Examination Office

The administrative office of the Board of Examiners is the Examination Office. The head of the Examination Office is in charge of all organisational tasks regarding the preparation and registration of examinations and parts of an examination. Furthermore, the head of the Examination Office notifies the Board of Examiners about the adherence of examination periods and of admission conditions by students.

§ 7 Examiners and observers

(1) The Board of Examiners appoints the examiners and the observers (examination committee). Members of this or another university as well as persons with relevant professional experience and training may be appointed as examiners. Examiners must be authorised to teach independently. Only those persons may become observers who hold at least the same or a similar qualification as the one to be established by the examination.

(2) The examiners hold their examinations independently.

(3) Pursuant to clause 1, at least two persons have to be appointed for oral examinations. Furthermore § 14, clause 3 is applicable.

(4) The Board of Examiners ensures that the students are informed about the names of the examiners, place and date of the examination pursuant to the general semester schedule of Anhalt University of Applied Sciences or the module plan of the department.

(5) Section 5, clause 9 applies to examiners and observers accordingly.

II. Student advisory service, course sequence, course contents

§ 8 Student advisory service

(1) The general student advisory service of Anhalt University of Applied Sciences informs prospective students about study options, final degrees, admission requirements

and restrictions, study conditions as well as about content, structure and requirements of the respective degree programmes. The service considers the individual inclinations of prospective students.

(2) Degree programme advice is offered by the department and supports students by offering subject-specific advice accompanying the course of studies. Particular focus is placed on questions concerning the curriculum and disruptions of studies due to personal issues. At the end of the first semester, the degree programme adviser considers the students' progression, informs students and, if necessary, holds advice sessions with students.

(3) For each degree programme a professor is appointed by the respective department as degree programme adviser.

§ 9

Curriculum and course contents

(1) The studies are subject to the curriculum and examination schedule of courses for the respective semesters (Appendix 4). The schedule focuses on the objectives of degree programme and is part of these regulations. It contains a recommendation on the time scale for the courses and specifies the number of class contact hours per week for each module and the credit points to be acquired.

(2) The curriculum regulates compulsory and elective modules. Compulsory modules are mandatory for all students. Elective modules are offered individually or in groups from a set of module options and alternatively. Out of these, each student has to choose a certain number of modules, according to his or her curriculum, and to the recommendation of the degree programme adviser. The elective modules offered may be decided upon by the Department Council before the beginning of each semester.

(3) Apart from compulsory and elective modules students can also take additional modules. Additional modules are not mandatory for achieving the degree programme objectives. Students can select these modules from the entire course range offered by Anhalt University of Applied Sciences.

§ 10

Teaching and learning methods

(1) The course contents are taught in an application-oriented manner with a scientific basis. The course contents are disseminated in the following course settings: studios, seminars, practical courses, internships and excursions.

(2) In studios, the students are divided into smaller groups to work on practice-oriented design tasks from contemporary landscape gardening. Their work is observed and corrected by supervisors who are authorized examiners. The results are to be described and presented in a studio report. The studio finishes with a final presentation of the results to be held before the whole group and can also be attended by students from other departments.

(3) Seminar contents are imparted by means of dialogue and discussion phases between lecturers and students. These dialogues may also be held as remote dialogues via the internet.

(4) The contents of the curriculum are systematically worked through in internships and practical courses. Lecturers manage the courses, provide tasks and offer solutions. Students work individually or in groups. They can also be supervised by the lecturers via the internet.

(5) Excursions are part of the curriculum. They help to consolidate the course contents and the contact with professional practices during the curriculum as well as to study current trends in landscaping design.

§ 11

Study-abroad periods

not applicable

III.

Recognition of periods of study, examinations, assessment and crediting of examinations, rules of procedures

§ 12

Recognition of periods of study, course and examination results and their crediting

(1) On application, study periods, course results, credits and examination results of an equivalent course at another university-level institution in the application area of the German Basic Law (*Grundgesetz*) are credited.

(2) Study periods, course results, credits and examination results to which clause 1 does not apply are recognized according to the Lisbon Convention provided that no substantial differences are noted. This has to be determined by assessing the whole and not carrying out detailed comparisons. The equivalency agreements passed by the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder (*Kultusministerkonferenz*) and the German Rectors' Conference (*Hochschulrektorenkonferenz*) are to be observed, as are stipulations in institutional partnerships

(3) Study periods, course results, credits and examination results in distance-learning programmes which have been recognized and approved by public authorities are recognized according to clauses 1 and 2.

(4) Proven qualifications and competences acquired outside higher education institutions can be credited, providing up to half of the credits required for the degree programme. These may be credited on application, the decision lying with the Board of Examiners on a proposal of the module manager and/or degree programme adviser.

(5) The Board of Examiners is responsible for recognizing achievements according to clauses 1 to 4. Subject representatives are to be consulted and negative decisions have to be substantiated in writing. Periods of study according to clauses 1 to 3 may be recognized by the Admissions Office of Anhalt University of Applied Sciences.

(6) If course and examination results are recognized and in cases of comparable grading systems, the original grades are to be adopted and to be taken into account when calculating the final grade. If necessary, grades have to be converted into the grading system according to § 17. For grading systems which cannot be compared, the module is recognized with an ungraded 'passed' and is not taken into account for calculating the final grade of the Master's examination according to § 26.

(7) A legal entitlement to recognition exists if the pre-conditions according to clauses 1 to 3 are fulfilled. The student is required to supply the necessary documentation for the application process.

§ 13

Registration for and admission to examinations

(1) Pursuant to Appendix 4 of these regulations, students are supposed to take the examinations at the time specified in the standard period of study. By matriculating or

re-registering they have fulfilled the admission criteria for taking part in the examinations of the standard semester, unless compulsory and elective module examinations are bound to examination prerequisites in accordance with these regulations. The students have to register for and de-register from the examinations and ungraded assessments (*Leistungsnachweise*). Registration for and de-registration from written exams, oral exams and ungraded assessments is possible up until **five** days before the examination date. Section 16, clause 1 applies if no de-registration has been recorded. Registrations and de-registrations are carried out via the Service Portal of Anhalt University of Applied Sciences.

(2) If compulsory and elective module examinations are bound to admission requirements, the admission to the relevant examination is deemed to be granted if the positive result of the examination prerequisite(s) has been documented at the Examination Office ten days before the examination date.

§ 14 **Types of examinations**

(1) The following types of examinations are possible according to clauses 2 to 9:

1. Written examination (*Klausur*, clause 2),
2. Oral examination (clause 3)
3. Assignment (*Hausarbeit*, clause 4),
4. Design/course work (clause 5),
5. Paper (*Referat*, clause 6),
6. Experimental assignment (clause 7),
7. Project (clause 8),
8. Presentation and colloquium (clause 9).

(2) In a written examination (*Klausur*), students shall demonstrate their ability to understand a problem in a limited period of time and, under supervision, find a way to solve it using a limited number of tools and aids. See Appendix 4 regarding the duration of the exam.

(3) The oral examination is conducted in form of a single or group examination for up to three students simultaneously and in front of the examination committee pursuant to § 7 (1) and (3). In an oral examination, the examinee shall demonstrate that he or she is able to establish relations within the subject being examined and to place certain matters in the context of these relations. The observer is to be heard prior to the determination of grade(s). The observer primarily ensures that the procedure of the oral examination is conducted according to the rules and keeps the record. The main subjects and the assessment of the examination are to be recorded in the examination record. The record is to be signed by the examiners and observers. The examination period for each examinee is regulated in Appendix 4. The examination result shall be communicated to the examinee immediately after the end of the oral examination.

(4) An assignment (*Hausarbeit*) is a work independently written by the examinee on a subject-specific or cross-module problem to be handed in on a fixed date in the commonly used scientific form. The independent character of the submitted work has to be stated explicitly by the examinee.

(5) A design/course work includes the processing of a subject-specific or cross-module problem in conceptual, constructive and/or artistic terms with special regard to the planning aspects. A course work can also be done as a record of achievement for the mastering of tools, technologies or the like. In this case, the students prove that they are able to utilize the above means for the solution of subject-specific tasks.

(6) A paper (*Referat*) includes an independent ap-

proach to a problem under evaluation of relevant literature as well as an oral content-related presentation and communication of the results followed by a debate.

(7) An experimental assignment includes the theoretical preparation, setup and execution of an experiment and the written description of the working steps, the test procedure, the results of the experiment as well as their critical assessment.

(8) Projects are practice-oriented works conducted in group-work settings under supervision and can generate independent contributions of single group members by means of self-organized work within the project group. The results are presented and defended in a joint project report.

(9) The presentation is the public representation of work results of a candidate by both verbal and visual means. A subsequent discussion of the presentation is part of this examination. In the colloquium the candidate shall either outline and defend his or her work or prove his or her knowledge in the subject being examined. The examination type colloquium is conducted as an oral examination and can be combined with the presentation, in which case both presentation and colloquium are assessed together.

(10) The general semester schedule of Anhalt University of Applied Sciences or the module plan of the department determine the periods in which oral examinations, assignments, course works, papers and written examinations shall be conducted. For other types of examinations according to clause 1, the lecturer fixes the examination date. The examination date is to be submitted to the Examination Office. In justified exceptional cases, examinations may take place outside the general examination period.

(11) If the student cannot or can only partially take part in the designated type of examination because of a longer lasting disease or a permanent handicap, he or she has to show probable cause by submitting a medical certificate. On this basis, the Board of Examiners shall enable the student to take part in an equivalent examination of a different form. The examinee needs to submit an application to the Board of Examiners requesting the above.

(12) Examinations can also take the form of group work this is suitable in view of the way the examination is set up. For the realization of an examination as a piece of group work the approval of the Board of Examiners is necessary which can be obtained through a request by the examiner. Individual contributions to the group work from each student that are to be assessed as their performance must meet the same criteria that apply to the examination as a whole. Moreover, individual contributions must also be clearly distinguishable, either as a declaration of paragraphs written by one student or by other objective criteria, and it must be possible to assess them independently of the whole group work. As a rule, groups should not comprise more than three students.

(13) For projects, examiners can make specifications that differ from what is stated in clause 12, sentence 3.

§ 15 **Procedure, discontinuation and publicity of examinations, cancellation of examination results**

(1) Before the commencement of an examination, it has to be determined through inquiry whether the student(s) is/are fit to sit the examination and is/are not impaired by any health issues. Should the impairment of the student's health prevent him or her from sitting the examination, the student may only claim taking the examination in the subsequent semester.

(2) Oral examinations (§ 14, clause 3) may be attended by students intending to take the same examination in the near future and by other members of the university who have a recognized interest in attendance. However, this right does not extend to the consultation between examiners and the announcement of the result to the student.

(3) If requested by the examinee, people desiring to attend the examination as defined in clause 2, sentence 1, must be excluded.

(4) Should the procedures of the examination be disturbed by its presence, the public can be excluded from the examination until its conclusion. The decision about exclusion lies with the examination committee. Members of the Board of Examiners are not to be considered as belonging to the public as described above.

(5) The examination committee can also take the decision to discontinue the examination without determination of a result if this is required by the physical or mental condition of the student. Should concerns regarding the student's health come to the fore only after conclusion of the examination and should these then be certified by a medical doctor's note, the examiners can request that the Board of Examiners cancels the decision concerning this examination. The Board of Examiners then schedules a new date for the examination.

§16

Absence, withdrawal, deception, breach of regulations

(1) An examination is deemed as having been taken and assessed as "failed" if the student without reasons accepted by the Board of Examiners

- does not attend an examination for which he/she has registered,
- withdraws from the examination before its completion,
- does not complete a written examination or an examination according to § 14 clause 1, sub-clauses 3 to 8 within the specified preparation time.

(2) The Board of Examiners has to be informed immediately in writing about the plausible reasons for withdrawal or absence (see clause 1); otherwise, it results in an assessment according to clause 1. If the reasons are accepted, the Board of Examiners sets a new date for the examination.

(3) If the student attempts to influence the examination result by deception (e.g. plagiarism) or the use of material not allowed, the respective examination is assessed as "failed". This also applies if the fact does not emerge until after the examination or after the awarding of the certificate. Whether an offence has been committed is determined and recorded by persons authorized to conduct examinations or by supervisors. Students committing a breach of examination regulations can be disqualified from the examination by persons authorized to conduct examinations or by supervisors. In this case the respective examination is assessed as "failed". The reasons for disqualification have to be put on record. Apart from that § 18, clause 1 and § 22 apply.

(4) Minor deficiencies in the external form of the examination result such as typing errors are not regarded as breach of regulations. They may influence the assessment but do not lead to an examination being assessed as "failed". Serious deviations such as text sections being difficult to read or illegible, non-compliance with valid standards for creating scientific work, choice of non-permitted text media etc. may result in the non-acceptance of the work by the person authorized to conduct examinations. The non-acceptance has to be put on record within a period of four weeks after submission date.

§ 17

Assessment of examinations, establishing the module grade

(1) In case of oral examinations, the individual examination result is announced by the examiners immediately after the assessment has been determined. In case of written examinations this is usually done within a period of four weeks after the start of the semester for examinations according to the general semester schedule or four weeks after completion of the module block. The results are communicated via the University's Service Portal taking data protection regulations into account. In case of final-semester examinations, results are announced within four weeks after the end of the teaching period.

(2) The following grades² have to be used for assessment:

1.0 1.3	"very good"	- an excellent achievement,
1.7 2.0 2.3	for "good"	- an achievement considerably exceeding average requirements,
2.7 3.0 3.3	for "satisfactory"	- an achievement meeting average requirements,
3.7 4.0	for "sufficient"	- an achievement meeting the minimum requirements in spite of its shortcomings,
5.0	for "failed"	- an achievement not meeting the requirements due to significant shortcomings.

(3) The examination has been passed if it is assessed with "sufficient" or above. If the examination is assessed by two or more examiners it has been passed if the achievement has been assessed by every examiner as at least "sufficient" (4.0). If the examination result is assessed by two or more examiners the grade of the examination result is calculated based on the average of the individual grades.

(4) In case of an average, the grade is: above
 1.5 very good
 above 1.5 to 2.5 good
 above 2.5 to 3.5 satisfactory
 above 3.5 to 4.0 sufficient,
 above 4.0 failed.

(5) Only the first digit after the comma is taken into account when establishing the module grade; all other digits are cancelled without rounding off.

² The assessment should be done according to the following scale:

- 1.0 = at least 95 percent
- 1.3 = at least 90 percent
- 1.7 = at least 85 percent
- 2.0 = at least 80 percent
- 2.3 = at least 75 percent

- 2.7 = at least 70 percent
- 3.0 = at least 65 percent
- 3.3 = at least 60 percent
- 3.7 = at least 55 percent
- 4.0 = at least 50 percent
- 5.0 = < 50 percent

§ 18

Re-taking examinations and ungraded assessments

(1) Examinations not successfully passed can be repeated twice, with the exception of the Master's thesis and the associated colloquium (see Section V). As a rule, any second repetition has to be assessed by two examiners according to § 7, clause 1.

(2) Ungraded assessments (*Leistungsnachweise*) can be repeated twice. In case of a second repetition, these must be assessed by two authorized examiners.

(3) The repetition of a successfully passed module examination or of an ungraded assessment is not permitted.

(4) The type of examinations as described in § 14 clause 1 is usually not changed in case of repetitions.

(5) Unsuccessful examination attempts (fail) in the same degree programme at a university of applied sciences are counted in the re-sit opportunities as per clause 1.

§ 19

Master's Degree Certificate, Certificate of Examination, Diploma Supplement and certifications

(1) A Certificate of Examination as shown in Appendix 2 shall be issued to the student in German and English, proving the successfully passed Master's Examination. Issuing the Certificate of Master's Examination is subject to application. The Certificate contains all results as shown in Appendix 4, the credits achieved as well as the ECTS grade. The Master's Degree Certificate (see Appendix 1) and the Certificate of Examination (see Appendix 2) are signed by the chairperson of the Board of Examiners and by the dean, the Diploma Supplement (see Appendix 3) by the chairperson of the Board of Examiners. A Diploma Supplement is issued together with the Certificate of Examination for a Master's Degree and the Master's Degree Certificate. All documents are dated in accordance with § 3.

(2) If the Master's examination is finally not passed or considered not passed, the Admissions Office issues a written notice. This notice shall include instructions as to available legal remedies.

(3) When a student leaves the university or changes to another degree programme, a certificate is issued on his or her application showing the achieved examination and study results to date.

(4) Any illegitimate certificate of examination is to be recalled and replaced by a legitimate certificate of examination or by a certificate according to clause 3.

§ 20

Additional module examinations

(1) Students may sit additional module examinations for other modules than those stipulated in Appendix 4.

(2) On application, the results of such additional module examinations are included in the student's Certificate of Examination, but they are not considered for determining the final grade.

§ 21

Placement test and special curricula

(1) A placement test according to the Saxony-Anhalt Higher Education Act (*Hochschulgesetz des Landes Sachsen-Anhalt*) may be applied to assess the equivalence of competencies and skills acquired outside higher education institutions (see § 12, clause 4). This test may result in an admission into an advanced semester.

(2) Special curricula and examination schedules may be defined for particularly gifted students and students with relevant skills and knowledge, the aim of which is to shorten the period of study and/or allow for professional specialization. Responsibility and mentoring lie with degree program adviser. Special curricula may also be agreed with students for social and family reasons and for supporting professional athletes so as to harmonize demands placed upon them with the progression of studies. These curricula are to be coordinated with the relevant dean of studies.

(3) The protection provisions according to §§ 3, 4, 6 and 8 of the Maternity Protection Act (*Mutterschutzgesetz*), as well as the terms of the Federal child-rearing Allowance Act (*Bundeserziehungsgeldgesetz*) on parental leave are realized within the scope of applied for special curricula pursuant to clause 2.

§ 22

Invalidity of the examination

If the conditions for the admission to an examination had not been fulfilled at the time of examination and this failure had not been due to the student's intention to deceive, and this fact becomes known only after the handing-over of the Certificate, this lack shall be remedied when the examination in question is passed. If the admission had been deliberately wrongly obtained, the Board of Examiners decides on the legal consequences by considering the Saxony-Anhalt Administrative Procedure Act (*Verwaltungsverfahrensgesetz für das Land Sachsen-Anhalt*). Before such decision is taken, the involved student shall be given the opportunity to discuss the matter with the Board of Examiners

§ 23

Access to examination documentation

(1) After the completion of each module examination or partial examination of the Master's examination, students shall have access to their written examinations including all remarks added by the examiner. At the latest, the application for access can be made within three months after the announcement of the examination result. The first examiner determines the place of inspection at Anhalt University of Applied Sciences.

(2) At the latest, the application for inspecting examination files can be made to the Board of Examiners within three months after having obtained the Master's Degree Certificate. The chairperson determines the time and place of inspection at Anhalt University of Applied Sciences.

§ 24

Incriminating administrative decisions, appeals procedure

(1) An incriminating administrative decision (a rejection), in particular pursuant to §§ 12, 13, 15, 16, 17, 18, 19, 20, 22, 23, 26, 28, 29, 32 and 33 of these regulations has to be substantiated in writing, furnished with instructions on available legal remedies, and announced. The student may lodge an objection against such a decision with the Board of Examiners within one month after the decision's announcement.

(2) The Board of Examiners shall decide on the objection. If the objection concerns an assessment, the Board of Examiners reviews the matter in accordance with clause 3.

(3) If the objection concerns an assessment, the Board of Examiners shall forward the objection to the first examiner for review. If the assessment is changed as applied for, the Board of Examiners shall remedy the objection. In all other cases, the Board of Examiners shall only review the decision to establish that:

1. the examination procedure had been followed correctly,
2. issues under examination had been stated correctly,
3. general assessment principles had been observed,
4. the evaluation had not been influenced by irrelevant considerations.

(4) The objection shall be decided on within an appropriate period of time. Should the objection not be remedied, the decision has to be substantiated, furnished with instructions on available legal remedies, and delivered.

IV. Master's examination

§ 25 Components of the Master's examination

Components of the Master's examination are:

1. the Master's thesis,
2. the Master's thesis colloquium,
3. the module examinations or evidence of completed modules (Appendix 4),
4. the examination prerequisites (*Prüfungsvorleistungen*) (Appendix 4),
5. the internship.

§ 26 Final grade of the Master's examination

(1) The arithmetic mean of the compulsory and elective module examination grades³ according to Appendix 4 is calculated with one decimal according to § 17 clause 5. The final grade of the Master's examination is made up of the **0.7**-fold of the grade according to sentence 1, the **0.25**-fold of the grade for the Master thesis and the **0.05**-fold of the grade for the colloquium. The final grade is formed with one decimal according to § 17 clause 5.

(2) An additional ECTS grade is stated:

A	the best	10 %
B	the next	25 %
C	the next	30 %
D	the next	25 %
E	the next	10 %.

The minimum reference value of this scale usually refers to the chronologically last 50 graduates of this degree programme.

(3) Should the overall number of graduates from this degree programme be below 50, the ECTS grade is shown in accordance with the following numeric system:

A	up to	1.3
B	above	1.3 up to 2.0,
C	above	2.0 up to 3.0,
D	above	3.0 up to 3.7,
E	above	3.7 up to 4.0.

V. Master's thesis and colloquium

§ 27 Purpose of the Master's thesis and the colloquium

(1) The colloquium for the Master's thesis is the pinnacle of the degree programme and represents its completion.

(2) In the colloquium for the Master's thesis, the student demonstrates his/her capability of presenting scientific findings and own results in a lecture format supported by modern means. He/she should furthermore be able to present both findings and results convincingly and methodically in a scientific discussion.

(3) In the Master's thesis the student should demonstrate his or her capability to work independently on a problem within a specified period of time, to apply scientific findings, to have a firm grasp of complex technical interrelationships, to establish references to applications and research and to critically review methodologies.

§ 28 Topic and time of completion of Master's thesis

(1) The topic shall be issued in English and supervised by the examiner after having heard the student. Issuing the topic has to be put on record in the Examination Office. At least one of the examiners must be a member of Anhalt University of Applied Sciences.

(2) The Master thesis has to be supervised by the professor or by contract lecturers, who issue the topic, and supervise the Master thesis within the scope of their contract.

(3) The topic of the Master's thesis shall be chosen in such a way as to ensure the completion of the thesis within a period of time of **20** weeks. Within a period of four weeks, the topic may be rejected once without stating reasons. In this case, a new topic shall be issued within a period of a further four weeks without taking the previous agreed time of completion into account. In cases of well-founded exceptions, the Board of Examiners may extend the time of completion by a period of eight weeks after having consulted the examiners.

(4) Together with issuing the topic to the student, the Board of Examiners has to determine the examiners and the chairperson of the Master Examination Board and set the date when the Master's thesis has to be handed in. The student has to be informed about this in writing. The chairperson of the Master examination committee must be a professor of Anhalt University of Applied Sciences.

(5) The Master's thesis may also be a collaborative work of not more than three students if the particular contributions of the individual students can be recognized by means of designated sections, pages or other objective criteria making a clear delimitation possible, allowing distinct differentiation and assessment. This option should meet the requirements according to § 27 clause 3 and § 30 clause 1.

§ 29 Registration for and admission to Master's thesis

(1) The application for admission to the Master's thesis must be submitted to the Board of Examiners. The admission shall be rejected when modules of the first to second semesters as defined in Appendix 4 have not yet been completed.

³ The individual grades are weighted according to the number of credits allocated.

(2) The Board of Examiners approves the admission and confirms the topics in accordance with § 28.

§ 30

Specific requirements for a Master's thesis

(1) The thesis is to be accompanied by a declaration stating that the student has compiled the thesis independently, has not submitted it in another degree programme as an examination and that no other than the tools and resources named in the thesis have been used, including the specified or described software. This declaration has to be signed by all authors involved.

(2) **Three** copies of the Master's thesis have to be submitted to the Examination Office within the stipulated period designated for its completion. The Master thesis needs to meet the common standards for scientific publications. Furthermore, a bibliographical summary has to be submitted.⁴ The submission of the Master thesis may be required on data carriers in a digital format. Requirements on the above have to be made when issuing the topic and in accordance with § 28.

(3) The date of submission is to be put on record in the Examination Office.

§ 31

Assessment of the Master's thesis

(1) Two written examiners' reports are required to assess the Master's thesis. At least one of the reports should have been written by a professor or contract lecturer of Anhalt University of Applied Sciences. As a rule, reports shall be completed within four weeks.

(2) If one examiner assesses the thesis with "failed", but the second one with "passed", an additional report shall be ordered through the Board of Examiners. If the result of the additional examiner's report is also a "fail", the Master's thesis is to be assessed with "failed". If the third report does not assess the paper with "failed", the final grade results from the arithmetic mean of the individual grades of all three reports; § 17 clause 4 applies. The lowest possible final pass grade is 4.0 "sufficient".

(3) If, without a reason recognized by the Examination Office, the Master's thesis has not been submitted within the stipulated period designated for its completion, it shall be assessed with "failed".

(4) Otherwise § 17 clause 2 applies with regard to the assessment.

§ 32

Colloquium for the Master's thesis

(1) A condition for being admitted to the colloquium is the existence of at least two examiners' reports according to which the Master's thesis has received a pass grade, and the proof of the completion of all components required pursuant to § 25, sections 3, 4 and 5.

(2) The colloquium is usually open to the public. The exclusion of the public from the colloquium has to be ordered by the Board of Examiners.

(3) On the day of the colloquium for the Master's thesis, the chairperson of the Master examination committee may increase the number of board members to a maximum of five. The committee consists of the chairperson

and at least one other examiner. If three examiners' reports have been ordered, all three of these examiners are members of the Master examination committee. The committee members shall be announced at the beginning of the colloquium. The chairperson determines the duration of the colloquium for the Master thesis. It should not exceed 90 minutes. The colloquium consists of the lecture of the Master thesis' author, in cases of collaborative work of all authors, and the discussion.

(4) Each board member awards a colloquium grade pursuant to § 17 clause 2. The overall grade of the Master colloquium, which is formed and recorded pursuant to § 17 clauses 3, 4 and 5, results from the arithmetic average of the grades awarded by the board members. The overall grade shall be announced by the chairperson of the examination board.

§ 33

Re-taking of Master's thesis and colloquium

(1) If the Master's thesis has been assessed or deemed as having been assessed with "failed", it may be re-taken once with a new topic. The new topic of the Master's thesis shall be issued within a reasonable period of time. Should the student fail to apply for a new topic within four weeks of having been notified of a grade 5 (fail), his or her examination entitlement expires, unless the candidate can prove that he or she has not been responsible for the delay.

(2) If the Colloquium has been assessed or deemed as having been assessed with "failed", it may be re-taken once; a second repeat is not possible. For the rest, clause 1 sentence 8 applies accordingly.

(3) § 18 clause 5 applies accordingly.

(4) Should a student take the final examination (§ 27) in a semester while still being within the regular study period (cf. Appendix 4) and not achieve a pass grade in this examination, the attempt is not counted.

⁴ Cf. *Satzung zur Archivierung Studentischer Abschlussarbeiten vom 17.06.2009* (Statute on Archiving Student Theses); *Ämtliches Mitteilungsblatt der Hochschule Anhalt* (Official Bulletin of Anhalt University of Applied Sciences) Nr. 40/2010 vom 28.01.2010 und Ergänzung vom 24.04.2013 in AM 61/2013.

**VI.
Final provisions**

**§ 34
Transitional arrangements**

These Examination and Study Regulations are valid for all students matriculated in the Master degree programme 'Landscape Architecture' as of 1 October 2017.

**§ 35
Date of Effectiveness of the Master
Examination and Study Regulations**

(1) These Regulations come into effect once they have been approved by the President of Anhalt University of Applied Sciences on the day after their announcement in the *Amtliches Mitteilungsblatt der Hochschule Anhalt* (Official Bulletin of Anhalt University of Applied Sciences).

(2) Issued on the basis of the resolution by the Department Council of the Department of Agriculture, Ecotrophology and Landscape Development dated 3 May 2016 and the Senate of Anhalt University of Applied Sciences dated 27 July 2016 and the approval by the President of Anhalt University of Applied Sciences dated 10 August 2016.

(3) Published in *Amtliches Mitteilungsblatt der Hochschule Anhalt* (Official Bulletin of Anhalt University of Applied Sciences) No. 74/2016 on 19 August 2016.

Köthen, 10 August 2016

Prof. Dr. Dr. h.c. Dieter Orzessek
President of Anhalt University of Applied Sciences



Hochschule Anhalt
Anhalt University of Applied Sciences

Masterurkunde Master´s Degree Certificate

<Name, Vorname>

Last name (surname), first name (first name)

TT. MM. JJJJ, Ort

Geburtsdatum (date of birth), Geburtsort (place of birth)

Die Hochschule Anhalt
Fachbereich

**Landwirtschaft, Ökotropologie
und Landschaftsentwicklung**

verleiht aufgrund der
bestandenen Masterprüfung im Studiengang

Landscape Architecture

den Mastergrad
Master of Arts (M.A.)

Anhalt University of Applied Sci-
ences, Department of
**Agriculture, Ecotrophology and Landscape
Development**

has awarded the academic degree of
Master of Arts (M.A.)

after the successful completion of examina-
tions following a degree programme in

Landscape Architecture

Bernburg, TT. MM. JJJJ

(S i e g e l)

Dekan Prof. Dr. Vorname Name
Dean

Vorsitzender d. Prüfungsausschusses Prof. Dr. Vorname Name
Chair of the Board of Examiners



Hochschule Anhalt
Anhalt University of Applied Sciences

Zeugnis über die Masterprüfung
Certificate of Examination for a
Master's Degree

<Name, Vorname>

Nachname (surname), Vorname (first name)

TT. MM. JJJJ, Ort

Geburtsdatum (date of birth), Geburtsort (place of birth)

hat im Fachbereich

**Landwirtschaft, Ökotropologie und
Landschaftsentwicklung**

die Masterprüfung im Studiengang

Landscape Architecture

bestanden.

has passed all examinations in the Master's Programme

Landscape Architecture

in the Department of

Agriculture, Ecotrophology and Landscape Development

Final grade of the Master's examination X,y
Final Grade of Examination for a Master's Degree

Credits CCC

ECTS A...E

Ort, TT. MM. JJJJ

(S i e g e l)

Dekan Prof. Dr. Vorname Name

Dean

Vorsitzender d. Prüfungsausschusses Prof. Dr. Vorname Name

Chair of the Board of Examiners

Pflichtmodule
Compulsory subjects

PM 1
CS 1

.

.

PM n
CS n

Credits
Credits

Noten
Grades

aC

X,y

C

X,y

Wahlpflichtmodule

Elective Modules

WPM 1
ECS 1

.

.

WPM n
ECS n

C

X,y

C

X,y

Thema der Masterarbeit:
Subject of the Master's thesis:

Masterarbeit
Master's Thesis

C

X,y

Kolloquium
Colloquium

C

X,y

Zusatzmodule

Additional Modules

ZM 1
AS 1

.

ZM n
AS n

C

X,y

C

X,y

Grading scale: very good (up to 1,5); good (1,6 - 2,5); satisfactory (2,6 - 3,5); sufficient (3,6 - 4,0)
s.a. successfully attended
ECTS: A (up to 1,3); B (1,4 - 2,0); C (2,1 - 3,0); D (3,1 - 3,7); E (3,8 - 4,0)

Notenskala: sehr gut (bis 1,5); gut (1,6 bis 2,5); befriedigend (2,6 bis 3,5); ausreichend (3,6 bis 4,0)
e.t. erfolgreich teilgenommen
ECTS: A (bis 1,3); B (1,4 bis 2,0); C (2,1 bis 3,0); D (3,1 bis 3,7); E (3,8 bis 4,0)



Diploma Supplement

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

- 1.1 Family name / 1.2. First Name «Name», «Vorname»
1.3 Date, Place of birth «GebDatum», «GebOrt»
1.4 Student ID Number or Code «Mtknr».

2. INFORMATION IDENTIFYING THE QUALIFICATION

- 2.1 Name of Qualification Master of Arts (M.A.)
2.2 Main Field of Study Landscape Architecture
2.3 Administering Institution Anhalt University of Applied Sciences,
Department of Agriculture, Ecotrophology and Landscape Development
2.4 Language of Instruction English

3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

- 3.1 Level of Qualification Master
3.2 Official Length of Programme 2 years
3.3 Access Requirements One of the following degrees: Bakkalaureus/Bachelor's degree (three years);
Magister / master degree; Diploma in Landscape Architecture or in appropriate related field or foreign equivalent. Professional practice (one year).

4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

- 4.1 Mode of Study full time

4.2 Programme Requirements / Qualification Profile of the Graduate in the Master's Programme for Landscape Architecture

The admission requirement is the presentation of one of the national or international university degrees Diploma, Magister, Baccalaureus, Master or Bachelor in Landscape Architecture of at least three years of regular study. Applicants holding a university degree according to sentence 1 in architecture, urban and regional planning as well as in a related course of study may be admitted. The candidate's proficiency in spoken and written English is a condition for admission. Such proficiency has to be proven if the presented final certificate has not been acquired at an English speaking college or university.

The TOEFL test is the standard means of evaluation. A minimum score of 563 from 677 (PBT, paper based test) or, 85 from 120 (IBT, Internet based test) and 6.5 from 9 (IELTS) is sufficient to verify proficiency. Alternatively, English fluency can be established through an adequate number of language course examinations together with a language examination at Anhalt University.

The objective of this course is the global competitiveness of graduates. After they have completed their studies, students should be able to deal with new developments in international landscape architecture in a professional and team-oriented manner. This course is supposed to further develop the student's ability to work scientifically, transfer scientific findings into practice, determine and solve problems as well as to improve communication skills. The main emphasis of the course is the development of sustainable landscape architecture with a rich cultural landscape and placing special importance on imparting extensive design knowledge and skills.

Per semester, approximately 30 credits have to be obtained, equalling a work load of 900 full hours.

The internship is credited with 25 credits, corresponding to its length of 20 weeks. 30 credits are allocated to the master's thesis and the colloquium.

The Master's Degree requires at least 120 credits.

With this qualification students will have gained knowledge in the subject and have the necessary communication skills in order to:

- apply new developments in international landscape architecture in a professional and team-oriented manner.
- further develop the student's ability to work scientifically, transfer scientific findings into practice,
- determine and solve problems as well as to improve communication skills.
- develop a sustainable landscape architecture with a rich cultural landscape and placing special importance on imparting extensive design knowledge and skills.
- ensure a more intense view on landscape architecture, based on the first university degree, and procure a proficiency in fundamental areas of application.
- work in all occupational fields of landscape architecture.
- regard design as a central aspect of architectural work combined with the graduates' aspired professional competence. Graduates are intensely trained in the application and use of modern media.
- compile, assess and interpret relevant information
- make sound decisions when discoveries are made which concern social, commercial, scientific and ethical issues
- sustain the momentum of independent learning processes
- formulate and argue professional opinions/criteria
- be able to interact on a professional level with professionals and non-professionals
- work on interdisciplinary level and have the capability to take responsibility in a team.

4.3 Programme Details

See transcript for list of courses and grades as well as Certificate of Examination for a Master's Degree for subjects offered in final examinations (written and oral), and topic of thesis, including evaluations.

4.4 Grading Scheme

1.0; 1.3	for "very good", an excellent performance,
1.7; 2.0; 2.3	for "good", a performance significantly exceeding the average requirements,
2.7; 3.0; 3.3	for "satisfactory", a performance fulfilling the average requirements in every respect,
3.7; 4.0	for "sufficient", a performance corresponding to the minimum requirements despite its deficiencies,
5.0	for "insufficient", a performance not fulfilling the requirements because of severe deficiencies.

An ECTS grade according to the following system is additionally granted:

A	best 10 %
B	next 25 %
C	next 30 %
D	next 25 %
E	last 10 % of Graduates.

4.5 Overall Classification

Based on Comprehensive Final Examination (Subjects offered in final examination, written and oral: 70 %, thesis: 25 %, oral examination/colloquium: 5 %)

5. FUNCTION OF THE QUALIFICATION

5.1 Access to Further Study

Qualifies to apply for admission for Doctoral Studies with specific additional requirements which may differ from institution to institution.

5.2 Professional Status

Graduates of the Master's programme are competent in all aspects relating to the development of Landscape Architecture. **This includes the right to hold the professional title of Master of Arts.**

6. ADDITIONAL INFORMATION

6.1 Additional Information

no further information provided

6.2 Further Information Sources

About the institution: <http://mla.loel.hs-anhalt.de>

7. CERTIFICATION

This Diploma Supplement refers to the following documents:

Master's Degree Certificate

Certificate of Examination for a Master's Degree

«PruefDatum»

Certification Date

«name»

Chair of the Board of Examiners

Curriculum and Examination Schedule for Landscape Architecture

The curriculum and examination schedule specifies volume, allocation and credits of the modules to the individual semesters of the standard period of study. Part of the Master's examination are both compulsory and elective module examinations, the Master's thesis and the Master colloquium. Examination requirements are the prerequisites to this appendix.

Semester	Teaching periods				Exam prerequisite	Exam type	Length of exam	Credits
	Lecture	Seminar/ Practical	Intern- ship	total				
1st semester								
Compulsory modules								
Atelier Urban Design I		75		75		PRO		6
Atelier Urban Design II		75		75		PRO		6
Basics of Landscape Architecture		75		75		K	90 min	6
- History and Theory of LA								
- Basics of Planting Design								
Environment		60		60		K	90 min	5
- Landscape Planning								
- Environmental Planning								
Computer Sciences		20	40	60		K	90 min	5
- Graphic Design and Presentation								
- GIS and Remote Sensing								
Elective modules: One module from the catalogue of elective modules to be chosen (see next page)								5
				405				33
2nd semester								
Compulsory modules								
Atelier Landscape Design I		75		75		PRO		6
Atelier Landscape Design II		75		75		PRO		6
Technology		60		60		PRO		5
- Materials for Construction								
- Constructions in LA								
Sustainable Development		60		60		K	90 min	5
- Sustainable Planning and Design								
- EU Environmental Law								
Urban Site Design		60		60		M	30 min	5
- Design of Urban Spaces								
- Planting Design in Urban Spaces								
Elective modules: One module from the catalogue of elective modules to be chosen (see next page)								5
Total 2nd semester				390				32

3rd semester					
Compulsory modules					
Internship	20 weeks	LNW			25
Total 3rd semester					25
4th semester					
Compulsory modules					
Master's thesis	20 weeks		H		25
Master colloquium			C/P		5
Total 4th semester					30
Total degree programme		795			120

Catalogue of elective modules

Module title	May be chosen in semester	Teaching periods				Exam prerequisite	Exam type	Length of exam	Credits
		Lecture	Seminar/ Practical course	Internship	Total				
Architecture and Design	1	15	45		60		M	30 min	5
- Site and Master Planning									
- Theory of Architecture									
Project Management	1		60		60		PRO		5
- Methods and Instruments of Project Management									
- Communication Skills									
New Media in Landscape Architecture	2	15	45		60		M	30 min	5
- Advanced GIS									
- Multimedia Applications									
Philosophy and Sociology	2		60		60		PRO		5
- Modern and Contemporary Aesthetics									
- Sociology of Urban Society									
Additional modules									
English for Landscape Architecture			60		60		LNW		5
German			60		60		LNW		5

Module completion: H Assignment (*Hausarbeit*) Prüfungsvorleistung: LNW Ungraded Assessment (*Leistungsnachweis*)
K Written examination (*Klausur*)
LNW Ungraded Assessment (*Leistungsnachweis*)
M Oral examination
PRO Project work
P Presentation
C Colloquium

Standard course progression

1st Semester	15 weeks - studios, lectures, practical courses, internships	2 x 2 examination weeks	33 Credits
2nd Semester	15 weeks - studios, lectures, practical courses, internships	2 x 2 examination weeks	32 Credits
3rd Semester	20 weeks internship		25 Credits
4th Semester	20 weeks - Master's thesis and colloquium		30 Credits

Online-based adaptation modules for Conversion Students

The admission requirements are explained in § 1. Applicants with degrees pursuant to sentence 1 in the fields of architecture, urban planning and spatial planning as well as in related degree programmes must complete up to five online-based adaptation modules before commencing the regular study programme as laid out in these regulations (see appendices 4 and 5). The respective modules are selected in a case-by-case system on the basis of individual qualifications and the result of the selection procedure. This selection then makes up an individual curriculum (cf. Annex 6). Admission to the Master's degree programme is granted on the condition that these modules are successfully completed before commencing the regular study programme.

Module name	Examination prerequisite	Examination type	Length of examination	Workload (average amount of work)
History of Landscape Architecture		B		150 h
Theory of Landscape Architecture		B		150 h
Landscape Design		B		150 h
Landscape Analysis		B		150 h
Basics Design		B		150 h
Communication Skills		M	30 min	150 h
Basics Planting Design		B		150 h
Landscape Ecology		B		150 h
Basics of GIS for landscape architecture		B		150 h

Module completion:

M	Oral examination
B	Course work

Recognition of professional practical activities after the first degree and in accordance with the above modules by means of employment references and confirmations of activities.

Alternatively, relevant practical work activities according to the contents of the above modules may be recognized as suitable adaptation. The following proofs are acceptable:

- Reference letter issued by the employer
- Confirmations of activities with detailed description of the projects undertaken during practical activities.

Here, the number of submitted projects is not decisive. The applicant rather needs to prove by means of practical work activities undertaken that he/she is able to fully compensate the deficits arising from not fully meeting the admission requirements. The validation and recognition of the achievements is carried out on the basis of recommendation by the degree programme adviser.