



Hochschule Anhalt
Anhalt University of Applied Sciences




Use of the Student Service in the SSC portal


SSC - Student Portal

- Manage your contact information
- Retrieve certificates
- View fees

Digital Services




Online Services



Webmail

After enrollment, each student automatically receives a student email address. All students should use only this address for corresponding with lecturers or the University's administration.


[To student email service](#)



SSC Student Portal

Via the SSC Student Portal, students of Anhalt University of Applied Sciences can access all important personal information concerning enrollment, re-registration and change of degree program. They have access to fees and may download documents relating to their studies.

[To SSC Student Portal](#)

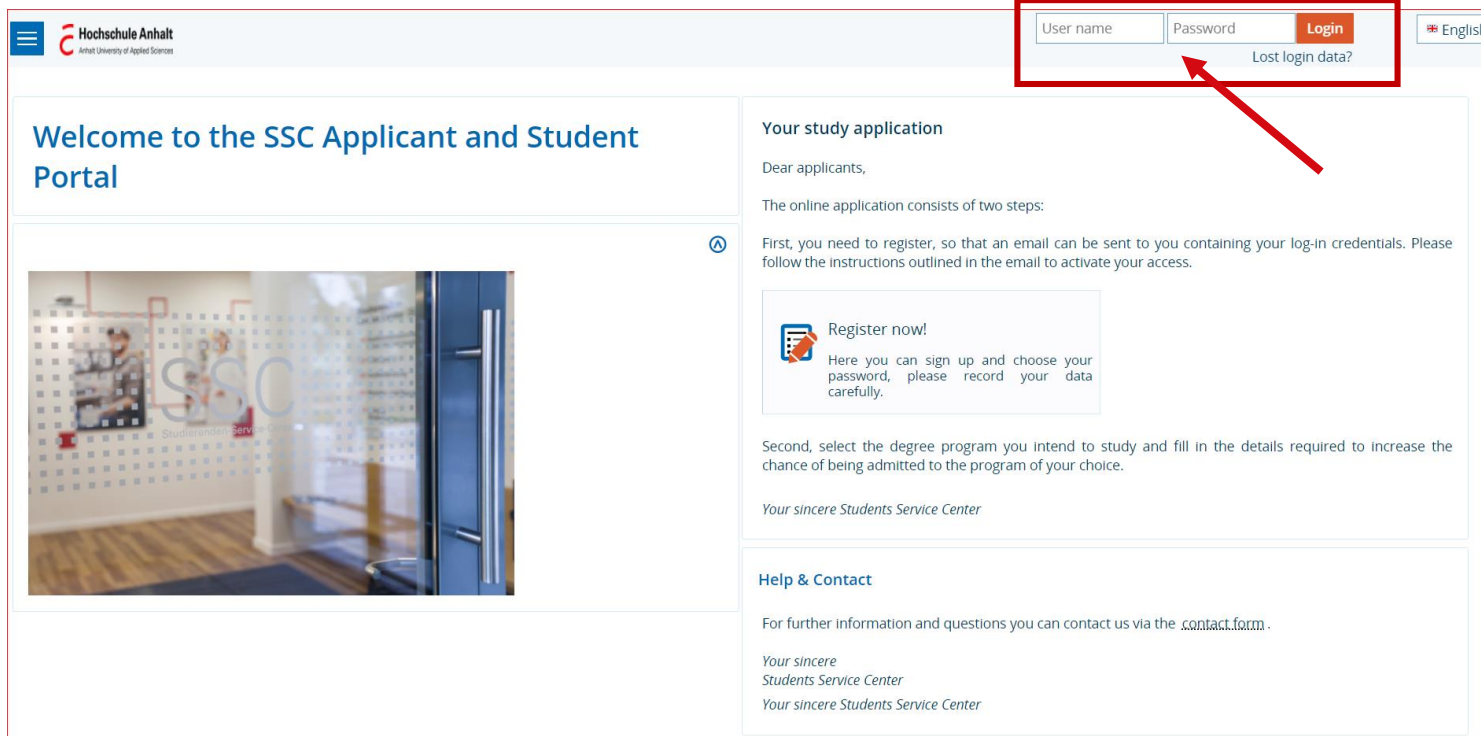


HIS-QIS Examination Portal

Via the HIS-QIS Examination Portal, students and professors of Anhalt University of Applied Sciences can access all important personal information about examination schedules, exam registration and withdrawal, entering grades in the database as well as downloading overviews and lists of students and students' results.

[To HIS-QIS Examination Portal](#)

SSC – Student Portal Login



Welcome to the SSC Applicant and Student Portal

Your study application

Dear applicants,

The online application consists of two steps:

First, you need to register, so that an email can be sent to you containing your log-in credentials. Please follow the instructions outlined in the email to activate your access.

Register now!

Here you can sign up and choose your password, please record your data carefully.

Second, select the degree program you intend to study and fill in the details required to increase the chance of being admitted to the program of your choice.

Your sincere Students Service Center

Help & Contact

For further information and questions you can contact us via the [contact form](#).

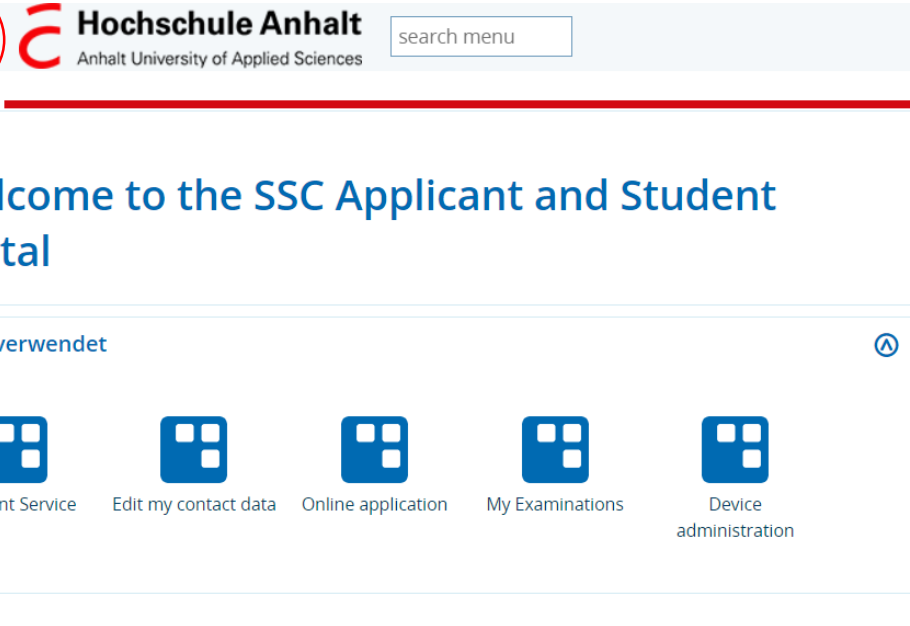
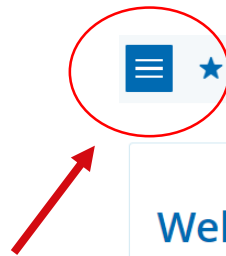
*Your sincere
Students Service Center
Your sincere Students Service Center*



User name Password **Login** Lost login data?

- **Login:** central access data (initial password or changed password)
- **Password forgotten?**
<https://selfservice.hs-anhalt.de/>
- Questions please to ssc.admins@hs-anhalt.de


SSC – Student Portal


Open menu




  **Hochschule Anhalt**
Anhalt University of Applied Sciences

Welcome to the SSC Applicant and Student Portal


Zuletzt verwendet 




Student Service




Edit my contact data



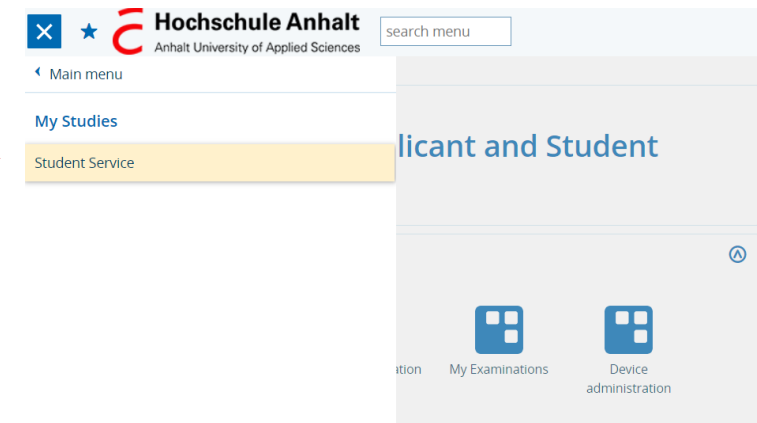
Online application





My Examinations



Device administration




  **Hochschule Anhalt**
Anhalt University of Applied Sciences


◀ Main menu

My Studies


Student Service

Applicant and Student





My Examinations






Device administration

SSC – Student Portal

Tab: My Studies – Student Service

„My Studies“ → „Student Service“

- Information and functions for the organization of your studies:
Create your study certificate here, find out about your re-registration status, your payments or semester fees due, make changes to your contact details and much more



Hochschule Anhalt
Anhalt University of Applied Sciences


You are here: [Home](#) ▶ [My Studies](#) ▶ [Student Service](#)

Student Service

[Student status](#) | [Contact data](#) | [Bills and payments](#) | [Requested Reports !/ Reports](#)

Mrs. Maria Musterfrau | Matriculation No. 5001648 | full time student | [New enrollment for winter term 2021](#)

Course of studies

 Help

Berufsbegleitend Dual Bachelor Landwirtschaft / Agrarmanagement F D (2014) - Erststudium

Berufsbegleitend
Landwirtschaft /
Agrarmanagement (FLK,
BA)

study semester: 1.0

SSC – Student Portal

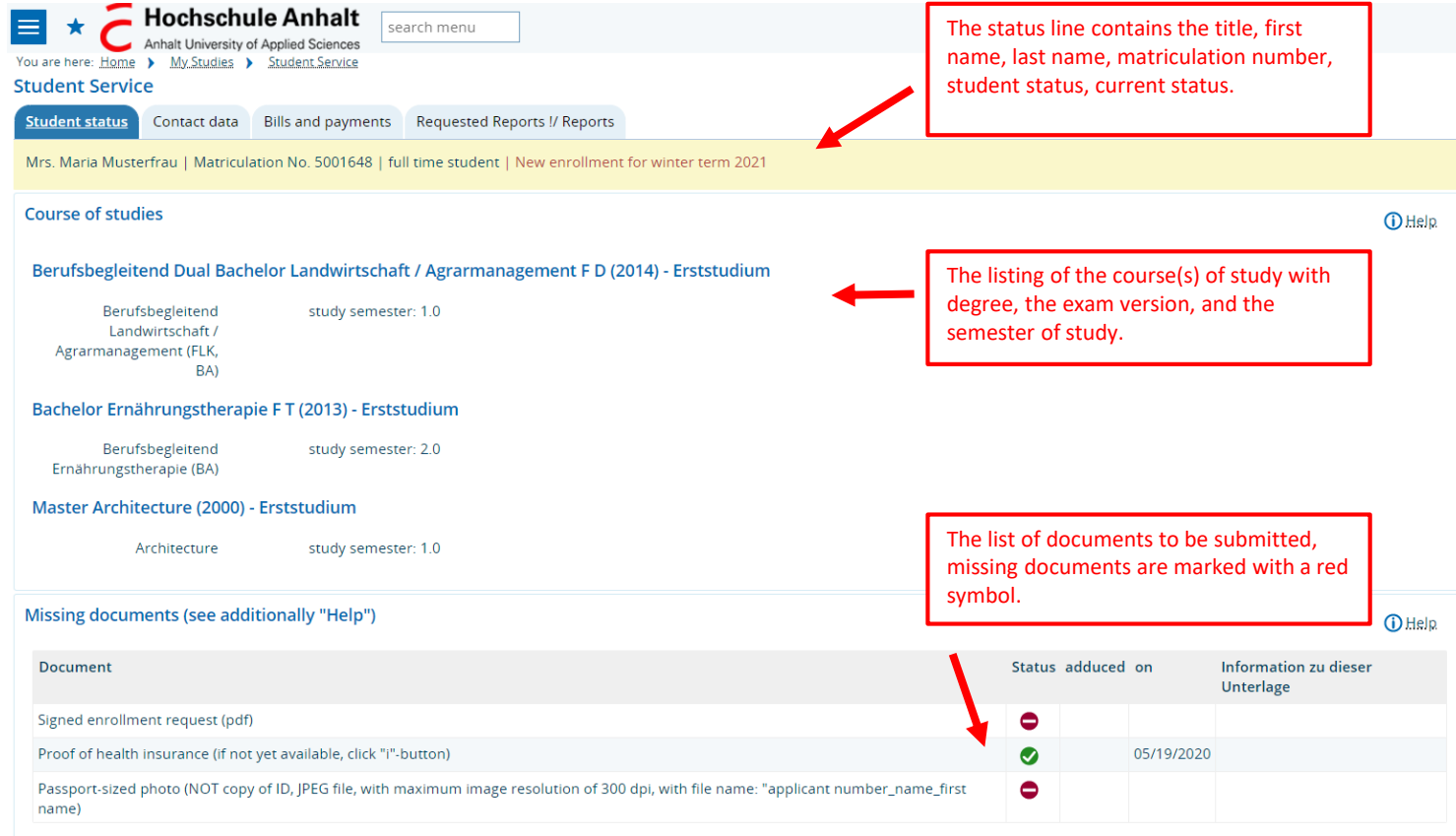
Tab: My Studies – Student Service

Student status

„Home“ → „My Studies“ → „Student Service“

Tab „Student Status“:

- Listing of courses with degree, type of study and subject semester related to the current semester (see status line).
- If applicable, listing of re-registration blocks (e.g. missing proof of health insurance).
- If applicable, list of missing documents with status and submission date.



Hochschule Anhalt
Anhalt University of Applied Sciences

You are here: [Home](#) > [My Studies](#) > [Student Service](#)

Student Service

Student status | Contact data | Bills and payments | Requested Reports I/ Reports

Mrs. Maria Musterfrau | Matriculation No. 5001648 | full time student | New enrollment for winter term 2021

Course of studies

Berufsbegleitend Dual Bachelor Landwirtschaft / Agrarmanagement F D (2014) - Erststudium

Berufsbegleitend Landwirtschaft / Agrarmanagement (FLK, BA) study semester: 1.0

Bachelor Ernährungstherapie F T (2013) - Erststudium

Berufsbegleitend Ernährungstherapie (BA) study semester: 2.0

Master Architecture (2000) - Erststudium

Architecture study semester: 1.0

Missing documents (see additionally "Help")

Document	Status	added	on	Information zu dieser Unterlage
Signed enrollment request (pdf)	✖			
Proof of health insurance (if not yet available, click "i"-button)	✔		05/19/2020	
Passport-sized photo (NOT copy of ID, JPEG file, with maximum image resolution of 300 dpi, with file name: "applicant number_name_first name")	✖			

The status line contains the title, first name, last name, matriculation number, student status, current status.

The listing of the course(s) of study with degree, the exam version, and the semester of study.

The list of documents to be submitted, missing documents are marked with a red symbol.

SSC – Student Portal

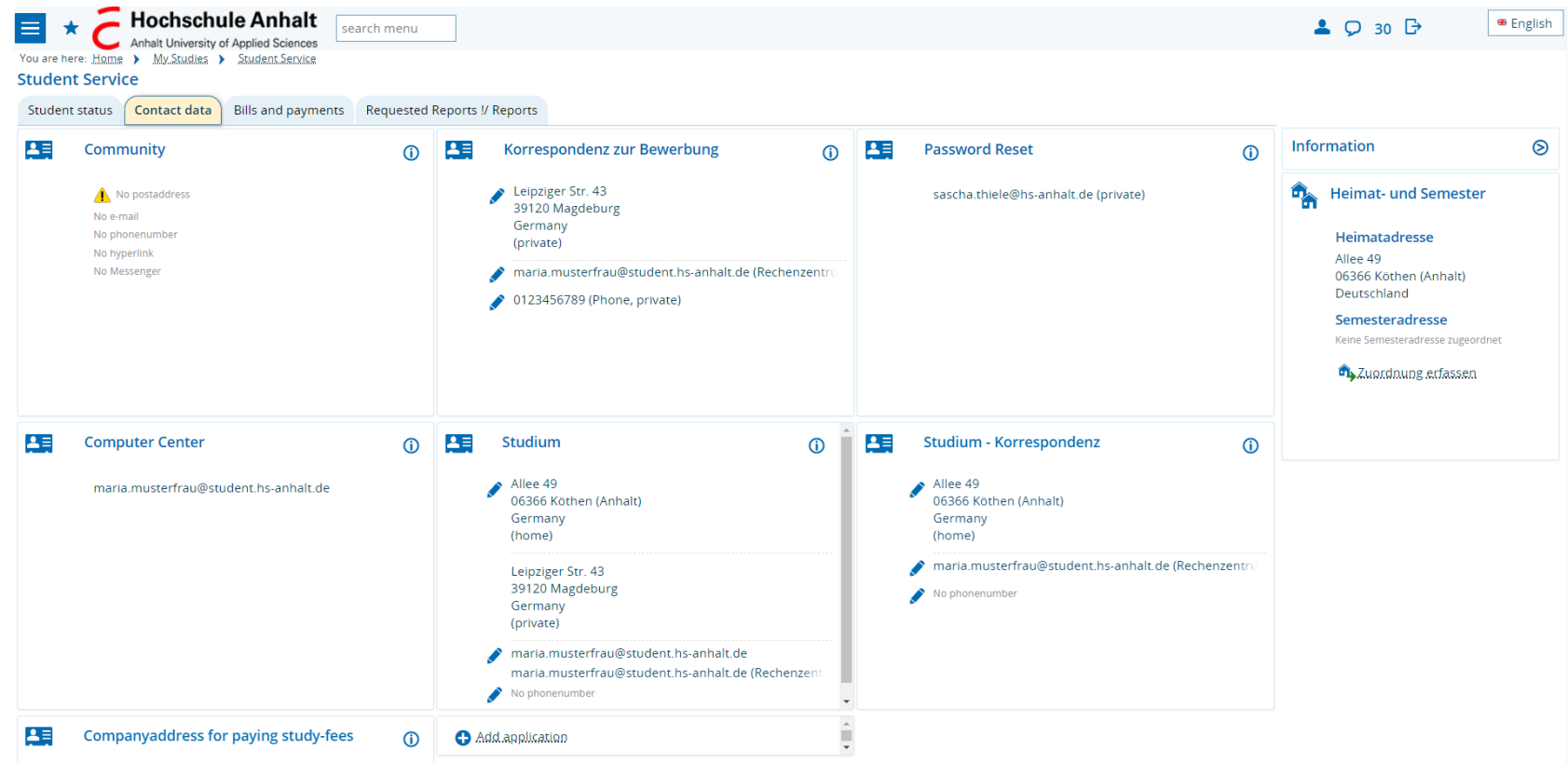
Tab: My Studies – Student Service

Contact data I

„Home“ → „My Studies“ → „Student Service“

Tab „contact data“:

- Please do not edit "Korrespondenz zur Bewerbung" section.
- "Reset password" area cannot be edited, contains student email address
- Area "Computer center" cannot be edited
- Area "Studium" should be kept up to date
- Area "Studium - Korrespondenz" (semester address) should be kept up to date



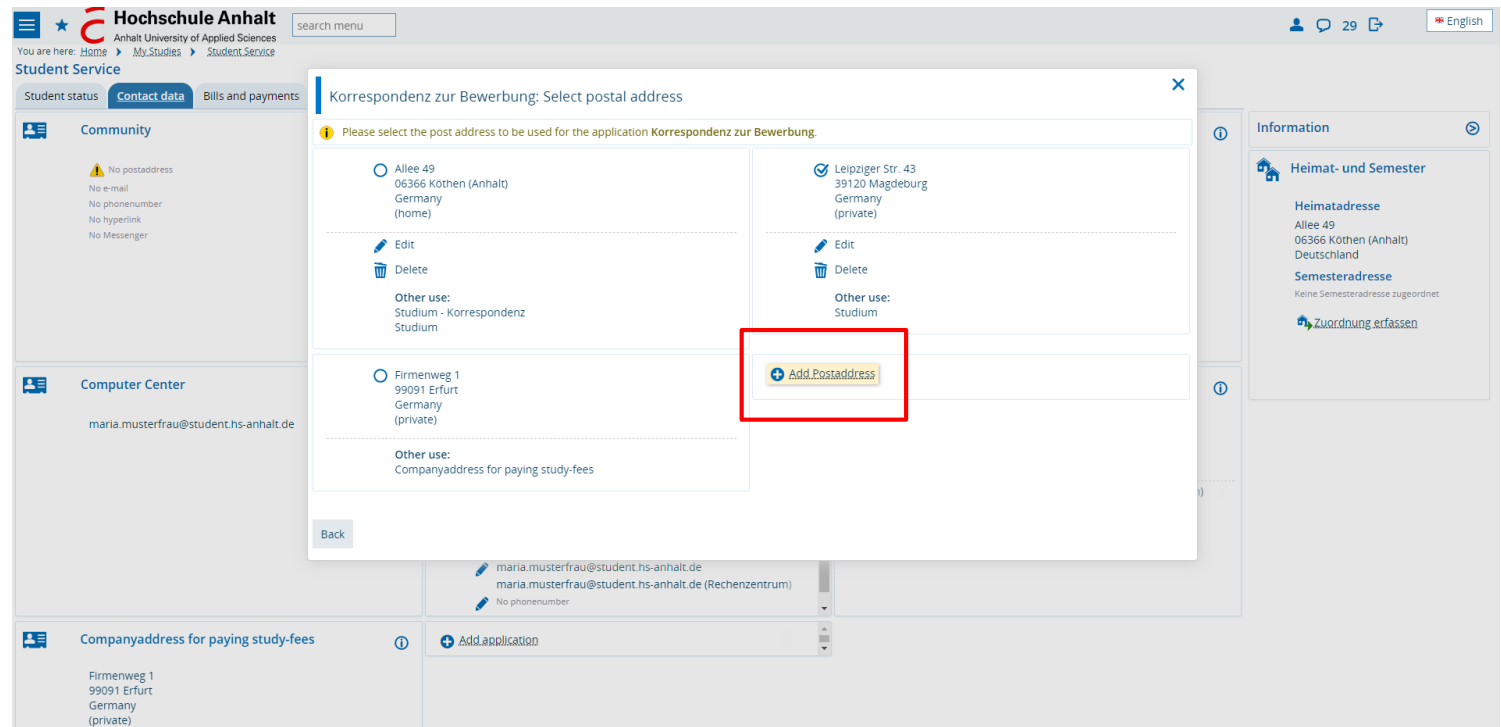
The screenshot shows the 'Contact data' tab in the Hochschule Anhalt Student Service portal. The page is divided into several sections for editing student information:

- Community:** A warning icon indicates 'No postaddress'. Below it, fields for 'No e-mail', 'No phonenumber', 'No hyperlink', and 'No Messenger' are listed.
- Korrespondenz zur Bewerbung:** Contains fields for 'Leipziger Str. 43, 39120 Magdeburg, Germany (private)', 'maria.musterfrau@student.hs-anhalt.de (Rechenzentrum)', and '0123456789 (Phone, private)'. Each field has an edit icon.
- Password Reset:** Contains the email 'sascha.thiele@hs-anhalt.de (private)' with an edit icon.
- Information:** A sidebar section with a home icon and a right arrow. It contains 'Heimat- und Semester' information, including 'Heimatadresse' (Allee 49, 06366 Köthen (Anhalt), Deutschland) and 'Semesteradresse' (Keine Semesteradresse zugeordnet). A 'Zuordnung erfassen' button is at the bottom.
- Computer Center:** Contains the email 'maria.musterfrau@student.hs-anhalt.de' with an edit icon.
- Studium:** Contains fields for 'Allee 49, 06366 Köthen (Anhalt), Germany (home)', 'Leipziger Str. 43, 39120 Magdeburg, Germany (private)', 'maria.musterfrau@student.hs-anhalt.de', 'maria.musterfrau@student.hs-anhalt.de (Rechenzentrum)', and 'No phonenumber'. Each field has an edit icon.
- Studium - Korrespondenz:** Contains fields for 'Allee 49, 06366 Köthen (Anhalt), Germany (home)', 'maria.musterfrau@student.hs-anhalt.de (Rechenzentrum)', and 'No phonenumber'. Each field has an edit icon.
- Companyaddress for paying study-fees:** A field with an edit icon.
- Add application:** A button with a plus icon.

The top of the page features the Hochschule Anhalt logo, a search menu, and navigation links: 'You are here: Home > My Studies > Student Service'. The 'Student Service' tab is active, and the 'Contact data' sub-tab is selected. The page also shows a user profile icon, a chat icon, and the number '30'.

Change Address:

- The existing address can be changed by clicking on the pencil.
- A different postal address can be added under "Add Postaddress".
- Save the address change with the back button.
- ! It is important to note where the checkmark is set.
- The checkmark determines the address to be used.



The screenshot displays the 'Hochschule Anhalt' Student Service portal. A modal dialog box titled 'Korrespondenz zur Bewerbung: Select postal address' is open. It contains a list of addresses with radio buttons for selection. The address 'Leipziger Str. 43' is selected with a checkmark. Below the list, there is a red box highlighting the 'Add Postaddress' button. The background shows the 'Contact data' tab with sections for 'Community', 'Computer Center', and 'Companyaddress for paying study-fees'.

Korrespondenz zur Bewerbung: Select postal address

Please select the post address to be used for the application Korrespondenz zur Bewerbung.

- ☐ Allee 49
06366 Köthen (Anhalt)
Germany (home)
Edit
Delete
Other use:
Studium - Korrespondenz
Studium
- ☒ Leipziger Str. 43
39120 Magdeburg
Germany (private)
Edit
Delete
Other use:
Studium
- ☐ Firmenweg 1
99091 Erfurt
Germany (private)
Other use:
Companyaddress for paying study-fees


Add Postaddress

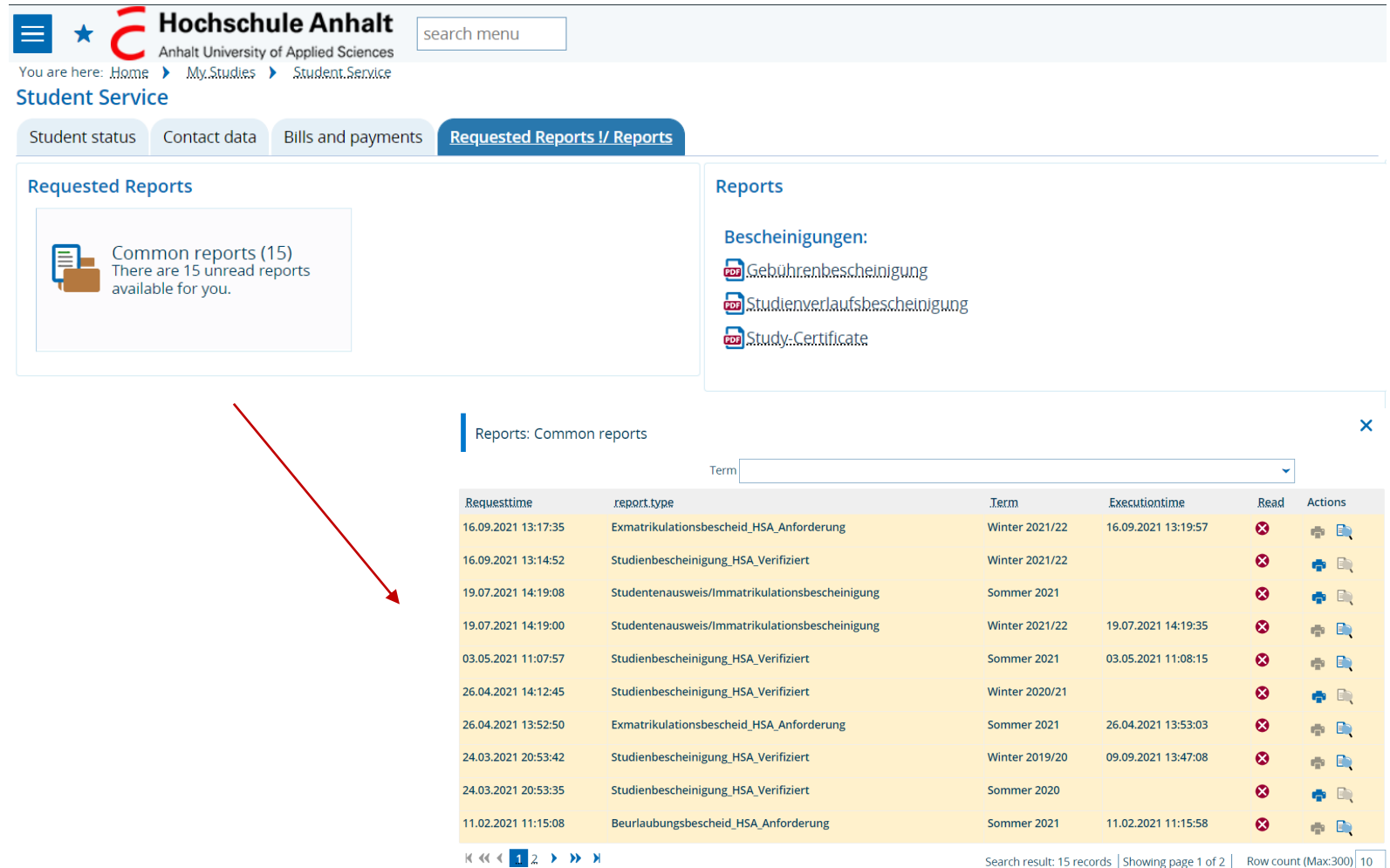
Back

SSC – Student Portal

Tab: My Studies – Student Service

Requested Reports/ Reports

- This tab offers the possibility to download important certificates as PDF documents.
- Under **“Common reports”** you can find all study-relevant certificates (e.g. certificate of study, student ID/enrollment certificate).
- Under **“Reports”**, only the study progress certificate is available.
- **Please note!**  **Deutsch**
The English translations have been provided only for your convenience and are not legally binding. To download the German document, please change the language in the SSC portal (selection field top right).




Hochschule Anhalt
Anhalt University of Applied Sciences

You are here: [Home](#) > [My Studies](#) > [Student Service](#)

Student Service




Student status | Contact data | Bills and payments | **Requested Reports / Reports**

Requested Reports

 Common reports (15)
There are 15 unread reports available for you.































Reports

Bescheinigungen:

-  Gebührenbescheinigung
-  Studienverlaufsbescheinigung
-  Study Certificate

Reports: Common reports

Term:

Requesttime	report.type	Term	Executiontime	Read	Actions
16.09.2021 13:17:35	Exmatrikulationsbescheid_HSA_Anforderung	Winter 2021/22	16.09.2021 13:19:57		 
16.09.2021 13:14:52	Studienbescheinigung_HSA_Verifiziert	Winter 2021/22			 
19.07.2021 14:19:08	Studentenausweis/Immatrikulationsbescheinigung	Sommer 2021			 
19.07.2021 14:19:00	Studentenausweis/Immatrikulationsbescheinigung	Winter 2021/22	19.07.2021 14:19:35		 
03.05.2021 11:07:57	Studienbescheinigung_HSA_Verifiziert	Sommer 2021	03.05.2021 11:08:15		 
26.04.2021 14:12:45	Studienbescheinigung_HSA_Verifiziert	Winter 2020/21			 
26.04.2021 13:52:50	Exmatrikulationsbescheid_HSA_Anforderung	Sommer 2021	26.04.2021 13:53:03		 
24.03.2021 20:53:42	Studienbescheinigung_HSA_Verifiziert	Winter 2019/20	09.09.2021 13:47:08		 
24.03.2021 20:53:35	Studienbescheinigung_HSA_Verifiziert	Sommer 2020			 
11.02.2021 11:15:08	Beurlaubungsbescheid_HSA_Anforderung	Sommer 2021	11.02.2021 11:15:58		 

« < 1 2 > »

Search result: 15 records | Showing page 1 of 2 | Row count (Max:300) 10

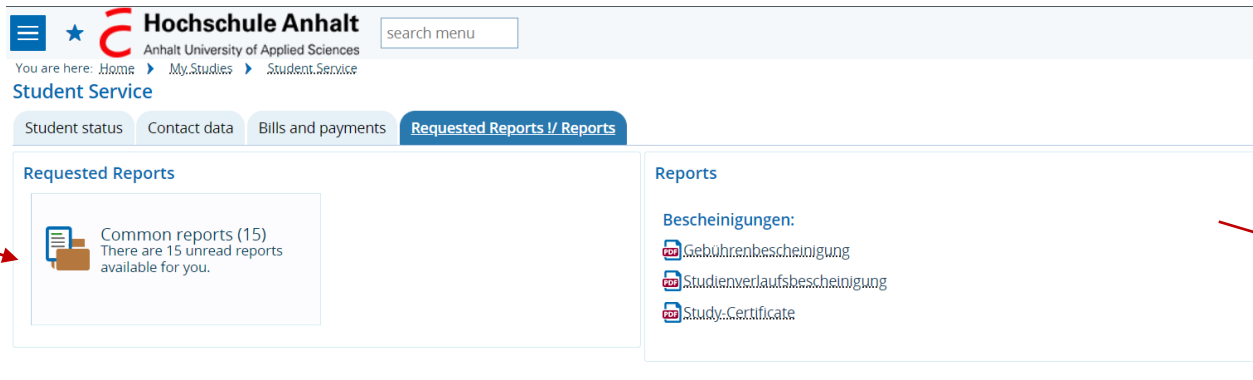
SSC – Student Portal

Tab: My Studies – Student Service

Change initial password

Find your username and initial password:

- Login [SSC - Student Portal](#)
- Click the blue menu button in the top left corner
- „My Studies“ → „Student Service“ → Tab „Requested reports/ Reports“



Reports: Common reports

Term:

Requesttime	reportType	Term	Executiontime	Read	Actions
16.09.2021 13:17:35	Exmatrikulationsbescheid_HSA_Anforderung	Winter 2021/22	16.09.2021 13:19:57		
16.09.2021 13:14:52	Studienbescheinigung_HSA_Verifiziert	Winter 2021/22			
19.07.2021 14:19:08	Studentenausweis/Immatrikulationsbescheinigung	Sommer 2021			
19.07.2021 14:19:00	Studentenausweis/Immatrikulationsbescheinigung	Winter 2021/22	19.07.2021 14:19:35		
03.05.2021 11:07:57	Studienbescheinigung_HSA_Verifiziert	Sommer 2021	03.05.2021 11:08:15		
26.04.2021 14:12:45	Studienbescheinigung_HSA_Verifiziert	Winter 2020/21			
26.04.2021 13:52:50	Exmatrikulationsbescheid_HSA_Anforderung	Sommer 2021	26.04.2021 13:53:03		
24.03.2021 20:53:42	Studienbescheinigung_HSA_Verifiziert	Winter 2019/20	09.09.2021 13:47:08		
24.03.2021 20:53:35	Studienbescheinigung_HSA_Verifiziert	Sommer 2020			
11.02.2021 11:15:08	Bearlaubungsbescheid_HSA_Anforderung	Sommer 2021	11.02.2021 11:15:58		

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Search result: 15 records | Showing page 1 of 2 | Row count (Max300) 10

- Download student ID/enrollment certificate („Studierendenausweis/Immatrikulationsbescheinigung“)
- **Change initial password:**
 - Password changes valid for all digital services via the ISC's self-service: <https://selfservice.hs-anhalt.de/>
 - Info! Password change with validity for all portals (up to 24 h until update)

