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Decision

of the Board of Management (*Präsidium*) of Anhalt University of Applied Sciences
of March 30, 2020

Derogations

for teaching and examination operations
at Anhalt University of Applied Sciences
starting **April 20, 2020**

On the basis of the Saxony-Anhalt state government's second ordinance on measures to stop the spread of the novel coronavirus SARS-CoV-2 in Saxony-Anhalt of March 24, 2020, the directive of the Saxony-Anhalt Ministry of Economy, Science and Digitalisation of March 13, 2020 and the derogation on academic affairs passed by Anhalt University's Board of Management on March 16, 2020, including additions, the Board of Management of Anhalt University of Applied Sciences adopts the following decision.

- (1) The derogation for conducting a master's, bachelor's and diploma thesis colloquium at Anhalt University of Applied Sciences of March 16, 2020 (*Ausnahmeregelung Abschlusskolloquium*), including its amendments of the same date and the first complement to this derogation of March 20, 2020, (*1. Ergänzung Ausnahmeregelung*) remain in force until April 19, 2020. With effect from April 20, 2020 they cease to be in force.
- (2) Starting April 20, 2020, teaching and examinations will follow a flexible schedule so as to enable students to attend and complete all courses scheduled for the entire academic year 2020-2021 (both summer and winter semester). This may affect the following:
 - Courses originally scheduled for the summer semester may have to be moved to the winter semester, and vice versa. Courses suitable for online teaching and scheduled at a later stage of the curriculum may also be brought forward.
 - The period between July 26 and September 13, 2020, designated as non-teaching weeks in the current academic calendar, may be used for classes and/or examinations.
 - A flexible approach to course types may be applied, i.e. regarding stipulations in the respective degree program and examination regulations (lecture/*Vorlesung*, practical course/*Übung*, seminar, lab/studio class/*Praktikum*, independent study/*Selbststudium*).
- (3) The teaching period of the University's summer semester 2020 starts **on April 20, 2020**. Initially, teaching will be entirely run on a digital / distance learning mode and without students physically attending on-campus classes. Consequently, courses requiring open-air teaching are either not permitted to take place at all or may only operate when observing the legal restrictions on physical contact.

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Courses with substantial practical training parts (e.g. lab classes, practical work done in workshops/studios or out of doors) may also be offered as single courses (*Einzelveranstaltung*) or block courses and scheduled for the non-teaching period between summer and winter semester.

- (4) Also starting on April 20, 2020, courses in career-integrated degree programs (*berufsbegleitendes Studium*) are only offered without requiring students to be physically present on campus, i.e. operating on an online/distance-learning mode.

The respective degree program advisors (*Studienfachberater*) are responsible for adapting the course progression (e.g. concentrating the semester's curriculum or postponing modules). As far as possible, the adopted measures should not adversely affect the individual student's progression.

- (5) Regarding a) examinations originally scheduled to take place in the winter semester 2019/20 and cancelled due to the current exceptional circumstances, b) module examinations/ungraded assessments (*Fachprüfungen/Leistungsnachweise*) to be completed before an admission to the final thesis as well as c) other, additional examinations to take place by July 26, 2020 - in coordination with the department's examinations committee (*Prüfungsausschuss*), these examinations may be scheduled alongside the summer semester's courses.

The regular summer semester examinations should be scheduled for the academic calendar's two examinations periods. In exceptional cases, the semester's flexible teaching approach may require rescheduling examination periods for individual degree programs. Departments have to ensure that each individual examination period thus scheduled consists of a minimum of ten examination days. Departments have to specify additional/exceptional examination periods by May 31, 2020 as part of the standard examination scheduling. The responsible Vice President notifies Anhalt University's President of these exceptions.

- (6) In light of the current restrictions and to ensure proper examination operations, a change of examination type may be appropriate. Examiners have to coordinate these changes with the examinations committee (*Prüfungsausschuss*) and may apply these changes to individual modules and semesters only. Oral examinations, ungraded assessments (*Leistungsnachweise*) and colloquium-style examinations (including final thesis colloquia) may be conducted using electronic media. In accordance with the respective degree program and examination regulations, students may have to declare their consent in writing when changing the type of examination and taking examinations using electronic media.
- (7) Submission deadlines for bachelor's, master's and diploma theses are suspended for the period between March 13, 2020 and the resumption of regular teaching operations (at least until April 19, 2020). This means that the clock on submission deadlines has stopped ticking and that candidates will have the complete remainder of the time allowed for completing their theses at their disposal when regular operations resume and facilities such as the

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university library, lab, studios/workshops or computer pools reopen. Departments are given the authority to pass additional instructions to implement the above and to notify the University's Office of the Registrar (*Prüfungsamt*) of the changes made.

(8) The regulation regarding the submission of final theses in printed and bound form is temporarily suspended. Initially, candidates provide the examiner with a copy of the thesis in digital form only. The departments stipulate further requirements.

(9) In order to implement these guidelines, the Board of Management (*Präsidium*), the Departments' dean's offices (*Dekanate*) and examinations committees (*Prüfungsausschüsse*) may adopt further decisions.

Köthen, March 30, 2020

Prof. Dr.-Ing. Jörg Bagdahn

President of Anhalt University of Applied Sciences